

Lake Park Municipal Utilities
Regular Meeting
January 20, 2016

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met January 20, 2016 – 5:30PM – 217 Market Street. Board Members present; Johnson, Lemker, Wittrock, Jacobsen. Absent; Gochnauer. Others present; City Administrator Marie Matthiesen, Linda Treharne, Andy Koob, Arvin Druvenga.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 12/16/15; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda- all ayes; motion carried.

Electric report provided by Sether * Water report provided by Rasche *
Gas report provided by Doeden * City Administrator report provided by Matthiesen

Koob, representing DGR Engineering, was in attendance to explain Amendment #1 for Task Order #0002 Overhead to Underground Conversion 2015/2016 which will authorize the final design, bidding permitting, construction phase and post construction phase services for the electric project. Koob also requested the Board approve competitive quotes for the furnishing of electrical materials for this project to be due February 8, 2015 at 2:00 PM and to be received at the office of DGR Engineering via mail, fax or email which is allowed because the materials will be under \$100,000. Motion by Lemker/Johnson to approve Amendment #1 for Task Order #0002, quotes be submitted by February 8, 2015 at 2:00PM and be submitted to the office of DGR Engineering via mail, fax or email – all ayes; motion carried.

After discussion, motion by Wittrock/Lemker to accept the audit proposal from Williams and Company for fiscal years ending June 30th, 2016, 2017 & 2018 – all ayes; motion carried.

Motion by Johnson/Wittrock for Board officers for 2016 to be as followed – Brent Jacobsen, Chairman; Tony Lemker, Vice Chairman; Linda Treharne, Secretary/Treasurer – all ayes; motion carried.

Lemker introduced Resolution #01-06 “APPROVE AMENDMENT 5 TO THE S-1 POWER SALE AGREEMENT AND MISSOURI BASIN MUNICIPAL POWER AGENCY POWER SALE AGREEMENT (S-1)” second by Johnson. Roll call vote; Ayes – Wittrock Johnson, Jacobsen, Lemker. Nays – none.

Motion by Lemker/Johnson to approve the L&O Power/Lake Park Transmission Service Agreement Exhibit C Delivery Obligation – all ayes; motion carried.

Motion was made by Wittrock/Lemker to temporarily change the regular meeting time to 5:45PM due to a schedule conflict – all ayes; motion carried.

Board all agreed FY17 budget workshop and to consider approval of the budget on February regular meeting agenda.

Motion by Lemker/Wittrock to adjourn at 6:10PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 01/20/2016.

<u>Payee</u>	<u>Description</u>	
Alliant	TBS station	\$ 22.54
Pat Baumgarn	refund on account	\$ 206.99
Best Western North	conference	\$ 141.12
Bomgaars	clothing/supplies	\$ 612.72
Century Link	telephone	\$ 356.81
City of Lake Park	Administrator expense	\$ 3,076.16
City of Lake Park	Sewer/Trash	\$ 26,571.03
City of Lake Park	In Lieu of Taxes	\$ 3,785.31
City of Lake Park	internet/office	\$ 45.23
EFTPS-941	payroll taxes	\$ 7,388.66
Virgil Grave	refund on account	\$ 171.71
H-LP After Prom	contribution	\$ 50.00
IPERS	retirement	\$ 2,766.83
IA. One Call	locates	\$ 25.20
IGL Teleconnect	internet	\$ 120.00
L&O Power	transmission/service agreement	\$ 8,209.98
LPMU	Electric Sink. Fund	\$ 16,500.00
Lake Park Historical Society	lighting contest	\$ 500.00
Osceola Rural Water	purchase water	\$ 3,248.96
Lindsey/Joel Packebush	weatherization rebate	\$ 538.50
Treasurer State of IA	State withholding	\$ 887.00
Treasurer State of IA	Sales Tax	\$ 3,794.00
US Cellular	cell phones	\$ 143.54
Wellmark Blue Cross	health insurance	\$ 3,453.47
MRES	WAPA/S-1/Dues	\$ 42,406.04
Clayton Energy	Reservation/Commodity	\$ 33,666.97
Todd Doeden	2015 Wages	\$ 68,320.39
Marcy Wittrock	2015 Wages	\$ 30.00
Brent Jacobsen	2015 Wages	\$ 550.00
Linda Treharne	2015 Wages	\$ 40,757.07
Jeremy Rasche	2015 Wages	\$ 57,430.54
Vivian LaLone	2015 Wages	\$ 270.00
Lane Sether	2015 Wages	\$ 65,545.56
Carl Gochnauer	2015 Wages	\$ 375.00
Tony Lemker	2015 Wages	\$ 285.00
Carol Johnson	2015 Wages	\$ 360.00
	Total	\$ 392,612.33

Bills approved by the Board of Trustees Lake Park Municipal Utilities for
01/20/2016.

<u>Payee</u>		
Cooperative Farmers Elevator	gas	\$ 491.09
Culligan Water	office	\$ 29.75
DGR Engineering	engineering fees	\$ 905.00
Dickinson County News	legals	\$ 106.08
Echo	supplies	\$ 748.98
Farm Plan	repairs	\$ 24.42
Hach	chemicals	\$ 573.35
IAMU	reporting/workshop	\$ 825.00
KUOO	public awareness	\$ 100.00
Kriz	LED fixture	\$ 1,631.75
Lake Park Auto Parts	supplies	\$ 88.11
LPF&H	supplies /filters	\$ 615.89
Lake Park Foods	supplies	\$ 115.74

LBR Enterprises	magnetic sign	\$	60.00
Mangold	testing	\$	66.00
Marco	copier maint. contract	\$	199.91
Matheson	lease	\$	91.94
Plumb Supply	supplies	\$	6.31
R&D Industries	server	\$	15.00
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	60.18
Western Office Tech	supplies	\$	<u>74.17</u>
	Total	\$	6,873.67