

Lake Park Municipal Utilities
Regular Meeting
February 15, 2017

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met February 15, 2017 – 5:30PM – 217 Market Street. Board Members present; Wittrock, Lemker, Goodell, Johnson. Absent; Jacobsen. Others present; City Administrator Marie Matthiesen, Linda Treharne, Todd Doeden, Lane Sether, Dick Packebush.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Wittrock/Goodell to approve consent agenda which includes minutes for regular meeting on 01/18/17; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda, approve bidding package for 2017 Overhead to Underground project which consist of authorizing bidding and set bid opening date for March 8, 2017 @ 2:00 PM at City Hall; set public hearing date for March 15, 2017 @ 5:30 PM; authorize publishing of the notice of public hearing; authorize posting of the notice to bidders as required by law- all ayes; motion carried.

Electric report provided by Sether * Water report provided by Rasche *
Gas report provided by Doeden * City Administrator report provided by Matthiesen

Old business: After discussion the Board all agreed due to the cost difference and the lack of priority of this project the City campground update will be completed by Sether setting a larger transformer instead of proceeding with overhead to underground. Goodell instructed Sether to provide a list of his future projects for the Board to review.

New business: The Board was provided proposals on banking services from United Community Bank and Savings Bank for the city and utilities. Savings Bank bid included a guaranteed minimum interest rate of 2.25% with a variable rate feature for the bid period March 1, 2017 to February 28, 2019. United Community Bank bid included a variable interest rate based on the UCB published 1 year CD plus .20%, the current rate is 1.25% and would be the guaranteed minimum rate paid; both banks had included free services. Motion by Wittrock/Johnson to accept the Savings Bank proposal – all ayes, Goodell who is employed by Savings bank abstained; motion carried.

Matthiesen explained how the wage & compensation committee had recommended a yearly rotation of our local insurance agents for providing the employee health insurance and was approved by city council and utility board. The 2017 agent is Terry Sheeler, the rep for TransAmerica Financial no longer has an office in Lake Park. Motion by Goodell/Johnson to remove Sheeler from the rotation and Jamie Engel, the rep for Bank Midwest would be our 2017 agent – all ayes; motion carried.

Motion by Johnson/Wittrock to make final pay estimate #3 for the 2015/2016 Overhead to Underground project in the amount of \$1592.37- all ayes; motion carried.

Motion by Goodell/Johnson to contribute \$50 to After Prom 2017- all ayes; motion carried.

Motion by Johnson/Wittrock to approve the proposed budget estimate for FY17/18 – all ayes; motion carried.

Motion by Johnson/Wittrock to adjourn at 6:07 PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 02/15/2017.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	17.53
Randy Ahrenstorff	HVAC rebate	\$	425.00
Bomgaars	supplies/clothing	\$	493.75
Card Service	workshop/clothing	\$	1,792.41
Century Link	telephone	\$	365.29
City of Lake Park	Administrator expense	\$	3,221.42
City of Lake Park	Sewer/Trash	\$	25,451.66
City of Lake Park	In Lieu of Taxes	\$	4,167.66
City of Lake Park	internet/office	\$	76.68
Cooperative Elevator	gas/supplies/filters	\$	464.92
Todd Doeden	mileage	\$	238.61
EFTPS-941	payroll taxes	\$	5,186.11
John Engel	weatherization rebate	\$	170.65
IPERS	retirement	\$	2,866.46
IGL Teleconnect	internet	\$	130.00
L&O Power	transmission/service agreement	\$	4,840.89
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
Osceola Water	purchase water	\$	2,926.99
Soddy's LLC	HVAC rebate	\$	1,950.00
Treasurer State of IA	State withholding	\$	928.00
Treasurer State of IA	Sales Tax	\$	4,702.00
US Cellular	cell phones	\$	160.20
Troy Vande Hoef	HVAC rebate	\$	400.00
Wellmark Blue Cross	health insurance	\$	3,546.59
MRES	WAPA/S-1/Dues	\$	61,392.56
Clayton Energy	Reservation/Commodity	\$	56,255.49
	Total	\$	198,945.87

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 02/15/2017.

<u>Payee</u>	<u>Description</u>		
Brown Supply	supplies	\$	285.82
Culligan	water	\$	53.55
DGR Engineering	engineering fees	\$	4,192.00
Greg's Electric	repairs	\$	1,352.38
IA. One Call	locates	\$	5.40
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	151.47
Lake Park Welding	repairs	\$	30.55
Matheson	lease	\$	31.62
One Office Solution	supplies/maint. Contract	\$	250.29
Sanborn Municipal	repairs	\$	96.62
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	343.84
	Total	\$	6,938.54

JANUARY 2017 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	124,197.43	\$	92,349.80
Water	\$	19,276.67	\$	12,824.14
Gas	\$	<u>84,825.73</u>	\$	<u>73,346.91</u>
Total	\$	228,299.83	\$	178,520.85