

Lake Park Municipal Utilities  
Regular Meeting  
October 18, 2017

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met October 18, 2017 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Jacobsen, Lemker, Goodell, Johnson, Wittrock. Others present; City Administrator Marie Matthiesen, Linda Treharne, Jeremy Rasche, Lane Sether, Todd Doeden.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 09/20/2017; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report given by Sether \* Water report given by Rasche \*  
Gas report given by Doeden \* City Administrator report provided by Matthiesen

Old Business: The Board all agreed to finance the water system improvement project by securing a 20 year loan with a Certificate of Deposit (CD). Savings Bank and United Community Bank will be requested to bid on the CD.

New Business: The Board tabled increasing water rates until next month meeting and will review more options for the increase.

Sether informed the Board the need for upgrading the software for the diesel generation plant and the proposal he received from G&R Controls in the amount of \$22,216. Motion by Lemker/Goodell to approve the PXXM upgrade and software upgrade proposal from G&R Controls but not to exceed \$22,216 – all ayes; motion carried.

Motion by Wittrock/Lemker to adjourn at 6:08PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 10/18/2017.

<u>Payee</u>	<u>Description</u>		
American Legion	HVAC rebate	\$	1,000.00
Auditor of State	filing fees	\$	175.00
Alliant	TBS station	\$	21.38
Bomgaars	supplies	\$	2.13
Abby Cook	HVAC rebate	\$	400.00
Card Service	supplies/aid for Hurricane Irma	\$	1,867.05
Century Link	telephone	\$	440.56
City of Lake Park	Administrator expense	\$	4,845.80
City of Lake Park	Sewer/Trash	\$	29,359.51
City of Lake Park	In Lieu of Taxes	\$	6,400.51
City of Lake Park	internet/office/mowing	\$	515.16
Cooperative Elevator	gas/supplies	\$	362.34
EFTPS-941	payroll taxes	\$	5,124.70
IPERS	retirement	\$	4,791.29
IA. Utility Board	assessments	\$	2,087.00
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
Osceola Water	purchase water	\$	5,417.94
Sheryl Sleeper	refund credit balance	\$	79.54
Shane Travaille	refund deposit	\$	139.91
Treasurer State of IA	State withholding	\$	1,602.00
Treasurer State of IA	Sales Tax	\$	3,772.00
US Cellular	cell phones	\$	160.31
James Van Ort	refund deposit	\$	284.97
Wellmark Blue Cross	health insurance	\$	4,058.95
MRES	WAPA/S-1/Dues	\$	56,054.84
Clayton Energy	Reservation/Commodity	\$	24,232.33
	Total	\$	169,970.22

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 10/18/2017.

<u>Payee</u>	<u>Description</u>		
APGA	dues	\$	472.08
Cohrs Construction	sand	\$	149.56
Culligan	water	\$	6.76
DGR Engineering	engineering fees	\$	1,281.00
Dickinson County News	publish legals	\$	77.98
Mike Ehret	website	\$	19.75
Farm Plan	UPS	\$	12.48
Ferguson Waterworks	meters	\$	343.80
Heiman Fire Equip.	maintenance	\$	126.00
IA One Call	locates	\$	33.30
IA DNR	permit	\$	134.00
IGL	internet	\$	130.00
KUOO	public awareness	\$	100.00
L&O Power	transmission/service agreement	\$	4,063.35
Lake Park Auto Parts	supplies	\$	185.11
Lake Park Foods	supplies	\$	8.79
Mangold	testing	\$	447.00
Matheson	cylinders	\$	33.60
One Office Solution	supplies/maint contract	\$	217.54
Plumb Supply	supplies	\$	603.46
R&D Industries	server	\$	95.50
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	202.43
T&R Service	disposal	\$	3,445.00

Utility Equipment	supplies	\$	4,423.58
Wesco	supplies	\$	525.37
Williams & Co.	audit	\$	<u>7,700.00</u>
	Total	\$	24,882.44

**SEPTEMBER 2017 RECAP OF REVENUES & EXPENDITURES BY FUND**

Electric	\$	127,659.31	\$	119,714.47
Water	\$	23,494.82	\$	26,725.91
Gas	\$	<u>24,652.54</u>	\$	<u>48,801.93</u>
Total	\$	175,806.67	\$	195,242.31