

Lake Park Municipal Utilities
Regular Meeting
April 18, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met April 18, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Wittrock, Jacobsen, Johnson. Others present; Linda Treharne, Todd Doeden, Jeremy Rasche, Lane Sether.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 03/21/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report given by Sether * Water report given by Rasche *

Gas report given by Doeden* City Administrator report provided by Matthiesen

DGR Engineering provided two quotes to purchase replacement backup batteries for the generation plant; Harold E. Scholz Company \$18,000 and HM Cragg \$16,411.08. Motion by Goodell/Lemker to purchase the batteries from HM Cragg – all ayes; motion carried.

Motion by Johnson/Wittrock to approve the proposal for G& R Controls to replace the garage door limit switches and the switchboard power contact for the generation plant in the amount of \$2945 – all ayes; motion carried.

Motion by Jacobsen/Lemker to approve the revised March 2018 O&M Manual & the Emergency Procedures for the gas department – all ayes; motion carried.

Motion by Wittrock/Johnson to adjourn @ 5:42PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 04/18/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	19.96
Bomgaars	supplies	\$	9.15
Century Link	telephone	\$	441.43
City of Lake Park	Administrator expense	\$	4,305.25
City of Lake Park	Sewer/Trash	\$	26,945.13
City of Lake Park	In Lieu of Taxes	\$	4,845.80
City of Lake Park	internet/office/mowing	\$	66.89
Cooperative Elevator	gas/supplies/filters	\$	447.67
EFTPS-941	payroll taxes	\$	4,333.23
IGL Teleconnect	internet	\$	130.00
IPERS	employee retirement	\$	4,160.57
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
L&O Power	transmission service/agreement	\$	3,759.75
NWIYAA	ballfield sign	\$	150.00
Osceola Water	purchase water	\$	3,563.78
Pioneer Printing	printing return addresses	\$	222.00
Schepmann Const. & Development	gas service	\$	800.00
Stammer, Rhonda/Steve Clayton	deposit refund	\$	106.33
Treasurer State of IA	State withholding	\$	1,467.00
Treasurer State of IA	Sales Tax	\$	4,755.00
US Cellular	cell phones	\$	148.61
Phillip Waldron	deposit refund	\$	156.53
Wellmark Blue Cross	health insurance	\$	4,239.37
MRES	WAPA/S-1/Dues	\$	44,403.43
Clayton Energy	Reservation/Commodity	\$	<u>54,777.71</u>
	Total	\$	181,029.59

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 04/18/2018.

<u>Payee</u>	<u>Description</u>		
Automatic Systems	repairs	\$	774.25
Culligan Water	office	\$	23.80
DGR Engineering	fees	\$	261.00
Dickinson County News	publish legals	\$	22.34
Ehret, Mike	website	\$	39.50
Farm Plan	UPS	\$	12.48
Ferguson	handheld support	\$	1,300.00
G&R Controls	generators software	\$	1,800.00
Groebner	supplies	\$	688.76
Harold K Scholz Co.	generators software	\$	2,170.35
IAMU	manuals/workshop	\$	150.00
Kriz Davis Co.	fixtures	\$	2,981.02
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	81.36
Lake Park Foods	supplies	\$	39.83
Matheson Linweld	supplies	\$	34.72
Mangold	testing	\$	117.00
One Office Solution	supplies/maint contract	\$	72.28
R&D Industries	server	\$	95.50
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	253.44
Vector	insurance	\$	525.99
Wesco	meters	\$	<u>470.80</u>
	Total	\$	12,059.42

MARCH 2018 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	124,838.32	\$	85,292.48
Water	\$	20,650.72	\$	30,454.63
Gas	\$	<u>81,664.51</u>	\$	<u>76,580.23</u>
Total	\$	227,153.55	\$	192,327.34