

Lake Park Municipal Utilities
Regular Meeting
January 18, 2017

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met January 18, 2017 – 5:30PM – 217 Market Street. Board Members present; Jacobsen, Wittrock, Lemker, Goodell, Johnson. Others present; City Administrator Marie Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Wittrock to approve consent agenda which includes minutes for regular meeting on 12/21/16; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda- all ayes; motion carried.

Electric report provided by Sether * Water report provided by Rasche *
Gas report provided by Doeden * City Administrator report provided by Matthiesen

Old Business; Rasche updated the Board on another option for the proposed Elevated Tank project by using the existing tower; he was instructed to contact DGR Engineering and present a new proposal at the regular meeting Board meeting.

New Business: Matthiesen, Doeden and Sether met with Lindgren concerning the costs for providing utilities to his new building at 208 & 210 Market Street. Lindgren agreed to pay for the cost of materials up to \$1000. The Utilities will dig the trench for burying the electric but he would be responsible for the actual burying of the electric wires.

Motion by Goodell/Johnson for Board officers for 2017 to be as followed – Brent Jacobsen, Chairman; Tony Lemker, Vice Chairman; Linda Treharne, Secretary/Treasurer – all ayes; motion carried.

After discussion on Amendment #2 for the 2016/2017 Overhead to Underground Conversion project which would include the City campground; Sether is to provide more information for this project. Motion by Jacobsen/Wittrock to table this until next month regular meeting – all ayes; motion carried.

Motion by Goodell/Lemker to adjourn at 6:09PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 01/18/2017.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	18.79
Capn Ken's	public awareness	\$	50.00
Card Service	supplies	\$	9.88
Century Link	telephone	\$	437.65
City of Lake Park	Administrator expense	\$	3,163.20
City of Lake Park	Sewer/Trash	\$	27,687.36
City of Lake Park	In Lieu of Taxes	\$	3,221.42
City of Lake Park	internet/office	\$	46.90
Cooperative Elevator	gas/supplies/filters	\$	607.80
EFTPS-941	payroll taxes	\$	4,868.35
Gunderson's	public awareness	\$	50.00
IPERS	retirement	\$	2,690.93
IGL Teleconnect	internet	\$	130.00
IAMU	workshop	\$	335.00
IA. Dept. of Natural Resources	fee	\$	65.00
L&O Power	transmission/service agreement	\$	3,784.73
Lake Park Historical Society	lighting contest	\$	500.00
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
Osceola Water	purchase water	\$	3,185.05
Sheryl Peters	HVAC rebate	\$	500.00
Treasurer State of IA	State withholding	\$	855.00
Treasurer State of IA	Sales Tax	\$	3,625.00
US Cellular	cell phones	\$	159.67
UDMO	LIHEAP refund	\$	361.32
Wellmark Blue Cross	health insurance	\$	3,546.59
MRES	WAPA/S-1/Dues	\$	49,562.16
Clayton Energy	Reservation/Commodity	\$	40,621.02
Randy Nicks	2016 Wages	\$	2,181.00
Todd Doeden	2016 Wages	\$	70,385.76
Marcy Wittrock	2016 Wages	\$	300.00
Douglas Goodell	2016 Wages	\$	270.00
Brent Jacobsen	2016 Wages	\$	450.00
Linda Treharne	2016 Wages	\$	41,537.60
Jeremy Rasche	2016 Wages	\$	60,356.14
Lane Sether	2016 Wages	\$	67,856.26
Tony Lemker	2016 Wages	\$	330.00
Carol Johnson	2016 Wages	\$	300.00
	Total	\$	410,824.58

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 01/18/2017.

<u>Payee</u>	<u>Description</u>		
Automatic Systems	repairs	\$	10,462.57
Brown Supply	supplies	\$	1,522.35
Culligan	water	\$	47.60
DGR Engineering	engineering fees	\$	1,167.50
Mike Ehret	website	\$	48.75
Farm Plan	postage	\$	25.09
Greg's Electric	repairs	\$	85.00
IA. Utility Board	assessments	\$	1,427.00
KUOO	public awareness	\$	100.00
Lake Park Foods	supplies	\$	3.52
Lake Park Auto Parts	supplies	\$	608.29
Mangold	testing	\$	99.00

Market Street Tire	tires	\$	829.46
Matheson	lease	\$	85.42
One Office Solution	supplies/maint. Contract	\$	71.60
Plumb Supply	supplies	\$	121.99
R&D Industries	server	\$	12.00
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	278.88
Wesco	supplies	\$	<u>1,091.40</u>
	Total	\$	18,132.42

December 2016 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	125,257.70	\$	88,359.28
Water	\$	20,054.88	\$	18,402.64
Gas	\$	<u>95,444.17</u>	\$	<u>56,515.66</u>
Total	\$	240,756.75	\$	163,277.58