

Lake Park Municipal Utilities  
Regular Meeting  
December 21, 2016

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met December 21, 2016 – 5:30PM – 217 Market Street. Board Members present; Johnson, Jacobsen, Wittrock, Lemker, Goodell. Others present; City Administrator Marie Matthiesen, Linda Treharne, Jeremy Rasche, Todd Doeden, Chris and Emily Lindgren.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Lemker/Johnson to approve consent agenda which includes minutes for regular meeting on 11/22/16; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda- all ayes; motion carried.

Electric report provided by Sether \* Water report provided by Rasche \*  
Gas report provided by Doeden \* City Administrator report provided by Matthiesen

Old Business: Matthiesen reported she had walked the main street sidewalks and some repairs are needed. She informed the Council that the utilities had concerns of the main street sidewalks and the Council had instructed her to enforce the city ordinance for those needing repair; the Board all agreed.

New Business: Lindgrens were in attendance to request approval for the utility rebate program for new businesses. Motion by Lemker/Johnson to approve fifty percent forgiven for twelve consecutive months of utility bills for the business called Rubbish located at 208 Market Street – all ayes; motion carried. Lindgrens also had concerns as to how the electric and gas will be brought to their new building and the costs for doing so. Department heads and Matthiesen are to meet with Lindgren and provide costs and a plan for next month meeting.

Matthiesen had reported L&O Power and MRES will be increasing their rates for 2017 and WAPA will be decreasing. Motion by Johnson/Goodell that Lake Park Utilities not take an increase in electric rates at this time – all ayes; motion carried.

Motion by Lemker/Wittrock to approve a Christmas ham or turkey for the employees – all ayes; motion carried.

Motion by Lemker/Jacobsen to send request for proposals for bank services to the two local banks – motion carried; all ayes.

Motion by Lemker/Wittrock to adjourn at 6:28PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for  
12/21/2016.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	20.04
Bomgaars	supplies	\$	47.06
Card Service	boots/gas	\$	422.14
Century Link	telephone	\$	512.28
City of Lake Park	Administrator expense	\$	3,221.42
City of Lake Park	Sewer/Trash	\$	28,004.58
City of Lake Park	In Lieu of Taxes	\$	4,325.09
City of Lake Park	internet/office	\$	46.90
Cooperative Elevator	gas/supplies/filters	\$	638.04
EFTPS-941	payroll taxes	\$	5,615.57
Highline Construction	2016 Overhead to Underground	\$	1,501.95
IPERS	retirement	\$	3,075.43
IGL Teleconnect	internet	\$	130.00
KUOO	public awareness	\$	510.00
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
L&O Power	transmission/service agreement	\$	7,149.81
Clarence Mitchell	refund	\$	244.28
Nebraska Power Pool	software support/update	\$	4,535.00
Osceola Rural Water	purchase water	\$	3,709.75
Jeff Rolfes	HVAC rebate	\$	575.00
Tracy Tindall	refund	\$	114.44
Treasurer State of IA	State withholding	\$	1,022.00
Treasurer State of IA	Sales Tax	\$	3,709.00
US Cellular	cell phones	\$	163.86
UDMO	LIHEAP refund	\$	777.36
Wellmark Blue Cross	health insurance	\$	3,546.59
MRES	WAPA/S-1/Dues	\$	51,702.94
Clayton Energy	Reservation/Commodity	\$	63,546.62
	Total	\$	205,642.15

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 12/21/2016.

<u>Payee</u>	<u>Description</u>		
DGR Engineering	engineering fees	\$	1,110.08
Dickinson County news	publish legals	\$	169.49
Farm Plan	repairs/maint./postage	\$	12.46
IA. Association Municipal Utilities	energizers/workshop	\$	512.67
IA. One Call	locates	\$	38.70
IA. Rural Water Association	dues	\$	275.00
KUOO	public awareness	\$	100.00
Lake Park Foods	supplies	\$	20.14
Lake Park Auto Parts	supplies	\$	125.49
Market Street Tire	tires	\$	904.00
Matheson	lease	\$	30.60
One Office Solution	supplies/maint. Contract	\$	26.43
Plumb Supply	supplies	\$	282.38
Mary Schmidt	labor	\$	45.00
Wesco	supplies	\$	677.65
	Total	\$	4,330.09

**November 2016 RECAP OF REVENUES &  
EXPENDITURES BY FUND**

Electric	\$	129,099.87	\$	93,780.25
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Water	\$	19,378.73	\$	16,097.81
Gas	\$	<u>65,383.67</u>	\$	<u>66,220.57</u>
Total	\$	213,862.27	\$	176,098.63