LAKE PARK CITY COUNCIL
June 09, 2025

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 07/14/25

Lake Park City Council met in regular session and for Public Hearings on June 09, 2025. Members present: Luitjens, Thiessen, Baumgarn, deBoom. Absent: Sohn. Others present: Marie Matthiesen, Jeremy Voit, Ryan Carpenter, Jeremy Harms, April Junge, Collyn Clark, Mel Zevenbergen, Brandon Ehret, Mackenzie Ashland, Carl Ingwersen, Mari Turk, Todd Thoms, Seth Hellinga

Mayor Carstensen opened the 1st Public Hearing at 7:00 PM. A hearing on the Matter of the Adoption of Amendment No. 1 to the City-Wide Urban Revitalization Plan for the Lake Park City-Wide Urban Revitalization Area.

With no other comments, written or oral. Mayor Carstensen closed the public hearing at 7:01PM

Moved by Baumgarn/deBoom to adopt Resolution #22-25 – **"A RESOLUTION ADOPTING AMENDMENT NO. 1 TO THE CITY-WIDE URBAN REVITALIZATION PLAN FOR THE LAKE PARK CITY-WIDE URBAN REVITALIZATION AREA."** Roll Call vote; Ayes-Baumgarn, Luitjens, deBoom, Thiessen. Nays-none. Resolution duly adopted.

Mayor Carsten opened the 2nd Public Hearing at 7:03 PM. A hearing on the Authorization of a Loan and Disbursement Agreement and Issuance of Note to Evidence the Obligation of the City thereunder.

With no other comments, written or oral. Mayor Carstensen closed the public hearing at 7:04 PM

Moved by Luitjens/Baumgarn to adopt Resolution #23-25—**"RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE OF THE NOT TO EXCEED $512,000 SEWER REVENUE CAPITAL LOAN NOTES."** Roll Call vote; Ayes-deBoom, Baumgarn, Luitjens, Thiessen. Nays-none. Resolution duly adopted.

Mayor Carstensen called the regular meeting to order at 7:05PM.

Moved by deBoom/Baumgarn to approve the consent agenda which includes: Minutes of 5-12-25 Meeting; Minutes of 5-22-25 Meeting; Financial Reports; Payroll Summary Report; Bank Reconciliation: Approval of Bills for Payment; Approve Cigarette/Tobacco/Nicotine/Vapor Permit for Carstensen Meat & Grocery; Approve Cigarette/Tobacco/Nicotine/Vapor Permit for Stan's Corner; Approve Liquor License for Town & Country Boosters; all ayes. Motion carried.

Moved by Luitjens/deBoom to approve regular agenda; all ayes. Motion carried.

REPORTS: Library, police, street and sewer reports were in the council packets.

BUSINESS:

Moved by Baumgarn/deBoom to approve the closure of Main Street from Ave A to Ave B from 12:00 noon -9:00pm on June 29 for the Farm -to-Fork Dinner; all ayes. Motion carried

Moved by Thiessen/Luitjens to approve the flagpole purchase for the Freedom Rock at a cost of $6465.00; all ayes. Motion carried. Council had discussion about the City taking over the Freedom Rock. Luitjens stated he had talked with BJ Furgeson and he had the replacement bricks but did not have the time to lay them. Luitjens will check into finding someone to lay the bricks.

Mackenzie Ashland, Beck Engineering, presented the council with a preliminary site location, building layout, and cost estimate for a new fire station. The cost estimate which included the land purchase ranged from a low of $6,668,431.00 to a high of $7,950,877.00. Mayor Carstensen explained that the current debt limit for the City is $8,781,160.00. The debt approved at this meeting for road and culvert repairs will decrease this by approx. $1,000,000 leaving approx. $7.9 in available debt limit. Without taking into consideration any future projects planned, the fire station alone would leave the debt limit for the city at a level where they may not not be able to complete projects for several years so that money would be available for emergency situations. The council asked that the fire department look at possible alternatives that could reduce the cost.

The fire department had an agreement with Carl Ingwersen to purchase 3.5 acres of property at a cost of $100,000 for a future fire station build site. Matthiesen stated that this being the last month of the budget year the purchase could not be made this month. Moved by Luitjens/deBoom to table the land purchase until the meeting in July; all ayes. Motion carried. Matthiesen was asked to look at the next year budget to see if the City could make this purchase.

Moved by Thiessen/Baumgarn to table the comprehensive preliminary design service proposal from Beck Engineering to the July meeting; all ayes. Motion carried.

Matthiesen stated that there had been a request whether the City would consider selling part of the lakeshore property at the West end of the Lake Ave street right away. Council advised Matthiesen to talk with Jon Martin to determine a lot description and if it could be sold.

Moved by Baumgarn/Thiessen to adopt Resolution #24-25—**" RESOLUTION APPOINTING UMB BANK, N.A. OF WEST DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYEING AGENT; NOTE REGISTRAR AND TRANSFER AGENDT AGREEMENT AND AUTHORIZING THE EXECUTION OF AGREEMENT."** Roll Call vote; Ayes-Thiessen, Luitjens, Baumgarn, deBoom. Nays-none. Resolution duly adopted.

Moved by deBoom/Baumgarn to adopt Resolution #25-25—**"RESOLUTION AMENDING THE 'RESOLUTION AUTHORIZING THE ISSUANCE OF $930,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2025, AND LEVYING A TAX FOR THE PAYMENT THEREOF' PASSED AND APPROVED MARCH 31, 2025, BY SUBSTITUTING A NEW RESOLUTION THEREFOR, AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF $955,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2025, AND LEVYING A TAX TO PAY THE NOTES;**

APPROVAL OF THE TAX EXEMPTION CERTIFICATE." Roll Call vote; Ayes-Luitjens, deBoom, Thiessen, Baumgarn. Nays-none. Resolution duly adopted.

Moved by Baumgarn/Luitjens to adopt Resolution #26-25—**"A RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF LAKE PARK, IOWA AND THE IOWA FINANCE AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SECURING THE PAYMENT OF $512,000 SEWER REVENUE CAPITAL LOAN NOTE SERIES 2025, OF THE CITY OF LAKE PARK, IOWA, UNDER THE PROVISIONS OF THE CODE OF IOWA, AND PROVIDING FOR A METHOD OF PAYMENT OF SAID NOTES."** Roll Call vote; Ayes-Thiessen, Luitjens, deBoom, Baumgarn. Nays-none. Resolution duly adopted.

Moved by Baumgarn/deBoom to adopt Resolution #27-25—**"A RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO LOAN AND DISBURSEMNT AGREEMENT BY AND BETWEEN THE CITY OF LAKE PARK AND THE IOWA FINANCE AUTHORITY AND PROVIDING FOR THE REISSUANCE OF THE $6,600,000 SEWER REVENUE CAPITAL LOAN NOTE SERIES 2021 (RATE RESET FOR SPONSORED PROJECT) OF THE CITY."** Roll Call vote; Ayes-Baumgarn, Thiessen, Luitjens, deBoom. Nays-none. Resolution duly adopted.

Moved by Baumgarn/Luitjens to adopt Resolution #28-25—**" RESOLUTION PROVIDING FOR FUND TRANSFERS."** Roll Call vote; Ayes-deBoom, Baumgarn, Thiessen, Luitjens. Nays-none. Resolution duly adopted.

Public Forum, Council discussion, mayor's report, and administrators report were the last items on the agenda.

Moved by deBoom/Baumgarn to adjourn at 9:22PM; all ayes.

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Matt Carstensen, Mayor Marie Matthiesen, Clerk

The following are the bills approved at the Lake Park City Council meeting on 06-09-25 along with the bills of necessity.

Dept of Treasury	941 pp 5/17	4008.18
Dickinson County Trails Board	grant reimbursement	7500.00
Wellmark	health insurance	6049.47
IA Dept of Revenue-ST W/H	state withholding	1519.00
IPERS	IPERS	7295.13
Dept of Treasury	941 pp 5/31	4387.84
Savings Bank	principle and interest payment	49900.00
Acco	pool supplies & chemicals	5615.37
AT & T Mobility	cell phones	267.44
Baker & Taylor	books	813.28
Beck Engineering	eng. fees	5802.50
Benchmark Construction	sewer excavating	500.00
Bomgaars	department supplies	814.32
C & B Operations	park maint.	9.70
Card Service Center	department supplies	2043.64
Carstensen Meat & Grocery	department supplies	83.88
CDW Government Inc	computer server components	2443.61
Century Link	phone	301.65
City Laundering	rugs	65.74
Colibri Systems	library supplies	598.10
Consumers Lumber Company	department supplies	1082.80
Cooperative Farmers	street supplies	34.29
Deb Grubich	mileage	23.80
Demco	library supplies	579.57
Dickinson County News	publications	235.06
Ehret Web Co	website postings/maint	292.60
Electric Pump	sewer pump repair	1065.00
Emma Perkins	lifeguard certification	200.00
Fick's Ace Hardware	department supplies	172.69
Fire Service Training Bureau	certification testing fees	100.00
Full House Firearms	police gun optics	621.20
Garland Iron Works	flag pole repairs	85.00
Grace Gomes	lifeguard certification	200.00
Iowa One Call	locates	25.20
Kapp's Fire Extinguisher Sales	fire dept. supplies	439.70
KUOO Radio	law enforcement sponsorship	446.36
LP Fireworks Committee	fireworks donation	2500.00
Lake Park Auto Parts	depart. supplies/maint.	98.82
LPMU	utilities/shared expenses	7438.87
Linda Treharne	reimbursement	525.71
MacQueen Equipment	fire dept equipment	2840.10
Market Street Tire	tires/mower	415.58

Martin Law Office		attorney fees	1037.50
Martin's Flag Co.		flags	1047.42
Molly Detlefsen		lifeguard certification	200.00
Mr. Drainman		sewer repair	390.75
One Office Solution		copier/office supplies	151.69
Packebush Sprinkler Service		comm ctr sprinkler start-up	158.50
Plunkett's Pest Control		spider service/pool	240.75
Premier Communications		telephone/internet	1017.93
Redbeard Cyber Security		IT setup new office	1875.00
Savings Bank		HSA deposit	275.00
Shamrock Recycling		cardboard recycling	790.44
Sharon Metzger		reimburse supplies	22.74
Stan Anderson		reimburse museum supplies	32.54
Staples		lib. supplies	279.84
State Hygienic Lab		w/w testing	553.00
T & C Tree Service		stump grinding	559.00
Titan Machinery		park repair/maint.	558.78
Town & Country		garbage collection fees	10311.80
United Community Bank		HSA deposit	275.00
Waste Management-DC		landfill fees	7410.87
Iowa Finance Authority		principal/interest-sewer	321730.00

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	$606,943.39	$306,991.22
RUT	14,062.35	31,809.71
Debt Service	2,831.29	-0-
Trust & Agency	7,275.87	11,621.63
L O S T	26,442.42	300,000.00
Sanitary Sewer	58,237.84	25,206.15
TOTALS:	**$715,793.16**	**$675,628.71**