LAKE PARK CITY COUNCIL
August 11, 2025
City Hall

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 09/08/25

Lake Park City Council met in regular session on August 11, 2025. Members present: Thiessen, Baumgarn, deBoom, Sohn Absent: Luitjens. Others present: Marie Matthiesen, Samantha McCandless, April Junge, Eric Berg, Angela Berg, Tim Moerman, Joanne Follon, Trevor Smith, Mackenzie Ashland, Dick Packebush, Gregg Gunderson, Ryan Carpenter, Jason Eygabroad.

Mayor Carstensen called the regular meeting to order at 7:00PM.

Moved by Sohn/deBoom to approve the consent agenda which includes: Minutes of 07-14-25 Meeting; Financial Reports; Approval of Bills for Payment; Payroll Summary Report; Bank Reconciliation Report; Mailbox Permit for Hellinga Acquisitions (101 Ave A E.); Approve Liquor Permit for Dollar General; Approve Mailbox Permit for Joe/Ronda Moret (147 West Bay Rd); all ayes. Motion carried.

Moved by Baumgarn/deBoom to approve regular agenda; all ayes. Motion carried.

REPORTS: Library, police, street and sewer reports were in the council packets.

BUSINESS:

Trevor Smith & Joanne Follon, Iowa Lakes Corridor, provided a quarterly update on the programs they have been working on. They touched on the Entrepreneurship Program, the Business & Retention Program, and the wage study that they had completed.

Samantha McCandless stated that the Harvest Festival will take place on October 25, from 3:00pm-5:00pm. She asked the council if they would consider closing Market Street from Railroad to Ave B due to the number of children that are crossing during this time. Moved by Sohn/Thiessen to close Market Street from Railroad to Ave B from 2:30pm to 5:30pm and try to direct traffic to use Ave B West and 3rd St as a temporary route; all ayes. Motion carried.

Eric Berg, owner of property located at 312 Lake Ave, provided a $2M insurance liability policy for a dock on public property. The DNR requires a $1M policy. The council would like to see a policy for docks on public property. Moved by Baumgarn/Sohn to direct Matthiesen to work with Jon Martin on a policy to be presented at a future meeting; all ayes. Motion carried.

Moved by Thiessen/Sohn to approve the annual request of $10,000 from the Lake Park Development Corp. (LPDC); all ayes. Motion carried.

Matthiesen informed the council that the survey on the future fire station site would be started on August 14. Once the survey was completed and a property description is obtained a purchase agreement will be drawn up. Council had additional discussion on debt limits and determining comfortable levels, no action was taken.

Jason Eygabroad presented the council with the preliminary plat for the West Bay First Addition subdivision located on Country Club Dr./120th Ave. The intention is to have the final plat on the September 8th council meeting for approval. Moved by Sohn/deBoom to approve the preliminary plat for the West Bay First Addition subdivision; all ayes. Motion carried.

Moved by Baumgarn/Sohn to approve pay application #6/final to Graves Construction for $19,631.69; all ayes. Motion carried.

Moved by Baumgarn/Thiessen to adopt Resolution #32-25—" **RESOLUTION APPROVING THE CITY STREET FINANCE REPORT FOR FY24-25."** Roll Call vote; Ayes-Thiessen, deBoom, Baumgarn, Sohn. Nays-none. Resolution duly adopted.

Moved by Luitjens/Baumgarn to adopt Resolution #33-25--**"RESOLUTION OF THE CITY OF LAKE PARK, IOWA, STATING INTENT TO APPLY FOR THE REAP CITY PARK AND OPEN SPACE GRANT."** Roll Call vote; Ayes-Sohn, Baumgarn, deBoom, Thiessen. Nays-none. Resolution duly adopted.

Moved by Baumgarn/Thiessen to adopt Resolution #34-25—**"RESOLUTION OF THE CITY OF LAKE PARK, IOWA, STATING INTENT TO APPLY FOR THE RURAL INNOVATION PROGRAM HOUSING GRANT."** Roll Call vote; Ayes-Baumgarn, Thiessen, deBoom, Sohn. Nays-none. Resolution duly adopted. Grant funds will be used to help develop the elementary playground property.

Moved by deBoom/Sohn to approve the City's intent to apply for a grant with a $10,000 match to fund a daycare study; all ayes. Motion carried.

Public Forum, Council discussion, mayor's report, and administrators report were the last items on the agenda.

Moved by deBoom/Baumgarn to adjourn at 9:10PM; all ayes. Motion carried.

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Matt Carstensen, Mayor Marie Matthiesen, Clerk

The following are the bills approved at the Lake Park City Council meeting on 08-11-25 along with the bills of necessity.

Alliant Energy	street lighting	1582.60
Century Link	phone	280.67
Wellmark	health insurance	6150.17

US Post Office	envelopes	454.00
IA Dept of Revenue-ST W/H	state withholding	1129.00
IPERS	IPERS	5268.09
Dept of Treasury	941 pp 7-26	5407.52
Saving Bank	principle/interest loan payoff	322970.01
Acco Unlimited	pool chemicals	2780.00
Ahlers & Cooney	legal fees	20717.36
Alliant Energy	street lighting/lift stations	2279.66
Alpha Wireless	FD equipment	1055.00
AT & T Mobility	cell phones	267.42
Baker & Taylor	books	380.64
Beck Engineering	professional fees	11983.50
Boji Portable Toilets	portable toilet rental	190.00
Bomgaars	supplies	687.66
Carstensen Meat & Grocery	supplies	60.75
Century Link	phone	265.48
City Laundering	rugs	87.86
Coast To Coast Calibrations	scale calibration	202.00
Cohrs Construction	pea rock	292.80
Concord Inspection	FD ladder inspection	2610.64
Consumers Lumber Company	supplies	157.15
Cooperative Energy	fuel	2535.98
Cooperative Farmers	supplies	40.06
Core-Mark Midcontinent	pool resale items	536.39
Dell Marketing	library computer	1079.11
Diamond Vogel Paints	street paint	88.45
Dickinson County News	publications	198.36
Dinges Fire Company	FD equipment	369.70
Echo Group	campground maint.	210.70
Ehret Web Co.	website posting	83.30
Fire Service Training Bureau	training fees	50.00
H & H Aggregates	gravel	422.54
Ia DNR	NPDES wastewater permit	210.00
Ia Lakes Corridor	annual allocation	2500.00
IA Lakes Superior Plumbing	pool/park repairs	465.55
Iowa One Call	locates	30.60
Iowa Pump Works	annual monitoring fee	708.00
Jacobsma Siding	comm ctr roof	24750.00
JCL Solutions	supplies	204.59
John Deere Financial	mower repairs	588.14
Kendal Niemeier	lifeguard certification	375.00
Keri Voit	EMS supplies	142.21
Lake Park Auto Parts	misc parts	935.55
Lake Park Auto Repair	vehicle maint.	142.08
LPMU	utilities	10030.87
LBR Enterprise	park sign	75.00
Martin Law Office	legal fees	665.00
Med Compass	physical & fit test	240.00
Midwest Breathing Air LLC	air quality tests	980.90
NW Ia League of Cities	league meeting	25.00
One Office Solution	copier	179.76
Overdrive	FY25-26 E-book fee	580.08
Plumb Supply	park dump station	293.94
Premier Communications	phone/internet	812.36
Radcliffe Directional Drilling	jet sewer	1050.00
Redbeard Cyber Security	IT qrtly service	950.00
Rick's Septic Service	jet main sewer	600.00
Sam Wedeking Excavating	vac sewer line	1400.00
Savings Bank	HSA deposit	275.00
Shamrock Recycling	recycling fees	1057.52
Sibley Sheet Metal	pool heater repair	259.70
Sohn's Tree Service	trim trees	850.00
Staples	library supplies	46.85
State Hygienic Lab	w/w testing	786.50
Titan Machinery	park maint.	1159.31
Town & Country	garbage collection fees	10236.80
United Community Bank	HSA deposit	275.00
Waste Management-DC	landfill fees	7548.95
Graves Construction	Pay app #6 final payment/office	19631.69

LPDC	annual contribution	10000.00
Card Service Center	supplies	3317.18
Dept of Treasury	941 deposit pp 08/09	5434.71

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	$1,021,063.27	$189,157.70
RUT	13,733.86	77,849.97
Debt Service	899.49	-0-
Trust & Agency	3,668.91	21,494.77
L O S T	44,479.67	-0-
Sanitary Sewer	505,200.10	136,489.05
TOTALS:	**$1,589,045.30**	**$424,991.49**