LAKE PARK CITY COUNCIL
MINUTES
November 10, 2025
City Hall

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 12/08/25.

Lake Park City Council met in regular session on November 10, 2025. Members present: Thiessen, Baumgarn, deBoom, Sohn, Luitjens. Absent: none. Others present: Marie Matthiesen, Shirley Gillespie, Amanda Bondhus, Ava Bondhus, Jeremy Harms, Shane Arndt, Darolyn Packebush, Richard Packebush, Jason Brockshus, Danika deBoom, Mersaydes Orris, Chris Lindgren, Olive Lindgren, Jason Jacobson, Jaret Byers, Jerry Wallace, Elaine Wallace, Ryan Carpenter

Mayor Carstensen called the regular meeting to order at 7:00PM with the Pledge of Allegiance.

Moved by deBoom/Sohn to approve the consent agenda which includes: Minutes of 10/13/2025 Meeting; Financial Reports; Approval of Bills for Payment; Payroll Summary Report; Bank Reconciliation Report; all ayes. Motion carried.

Moved by Luitjens/Baumgarn to approve regular agenda; all ayes. Motion carried.

REPORTS: Police, library, street and sewer reports were in the council packets.

BUSINESS:

Moved by deBoom/Sohn to appoint Jamie Engle to the Planning & Zoning Board; all ayes. Motion carried.

Mayor Carstensen stated that the City had requested an attorney opinion on the 104 Ave B East sewer project. Dave Stein stated that he had been asked to represent the city as there was a conflict of interest for Jon Martin. After some background information, Stein stated that he does not see where the city has any legal liability based on the facts at hand. His recommendation currently is to not take any action. Carstensen asked Chris Lindgren if he wanted to comment and he stated not at this time until he had consulted with legal counsel.

Jerry Wallace explained that the equipment, vehicles, etc on his property was not junk but his inventory. He operates a business from this location, Classic Collectables Sales & Service, in which he has equipment for sale and refurbish. He stated that he would have the equipment moved out of the right of way by the end of November. He also stated that he would like to work with zoning and report to council his progress. Council stated they want to see the right of way cleared by the end of November.

Moved by Sohn/Thiessen to approve the annual TIF payment, in the amount of $23,617.39 to Silver Lake Land Co.; all ayes. Motion carried

Moved by Thiessen/Sohn to adopt Resolution #37-25— "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE PARK, IOWA COMMITTING FUNDS FOR THE SILVER LAKE CITY PARK PROJECT." Roll Call vote; Ayes-Sohn, Baumgarn, Luitjens, deBoom, Thiessen. Nays-none. Resolution duly adopted.

Moved by Sohn/Baumgarn to approve the first reading of Ordinance #1-25 --"AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS." All ayes. Motion carried.

Moved by Luitjens/Baumgarn to waive the second and third readings of Ordinance #1-25; all ayes. Motion carried.

Sohn introduced and moved to adopt Ordinance #1-25 --"AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS." Second by deBoom. Roll call vote. Ayes- Thiessen, Luitjens, Baumgarn, Sohn, DeBoom Nays-none. Motion carried. This ordinance shall be in effect after its posting as required by law.

Moved by Baumgarn/Sohn to approve the first reading of Ordinance #2-25 --"AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY ADDING A NEW SECTION PROHIBITING FALSE REPRESENTATION OF SERVICE ANIMAL." All ayes. Motion carried.

Moved by Baumgarn/deBoom to waive the second and third readings of Ordinance #2-25; all ayes. Motion carried.

Sohn introduced and moved to adopt Ordinance #2-25 --"AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY ADDING A NEW SECTION PROHIBITING FALSE REPRESENTATION OF SERVICE ANIMAL." Second by Baumgarn. Roll call vote. Ayes-Luitjens, deBoom, Sohn, Baumgarn, Thiessen. Nays-none. Motion carried. This ordinance shall be in effect after its posting as required by law.

Moved by deBoom/Thiessen to approve the first reading of Ordinance #3-25— "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND WINE AND BEER PERMITS." All ayes. Motion carried.

Moved by Baumgarn/Sohn to waive the second and third readings of Ordinance #3-25; all ayes. Motion carried.

Baumgarn introduced and moved to adopt Ordinance #3-25— "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARKI, IOWA, AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND WINE AND BEER PERMITS." Second by deBoom. Roll call vote. Ayes-Thiessen, Luitjens, Sohn, Baumgarn, deBoom. Nays-none. Motion carried. This ordinance shall be in effect after its posting as required by law.

Moved by Luitjens/Sohn to approve the first reading of Ordinance #4-25— "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS." All ayes. Motion carried.

Moved by Baumgarn/Luitjens to waive the second and third readings of Ordinance #4-25; all ayes. Motion carried.

Baumgarn introduced and moved to adopt Ordinance #4-25— "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF LAKE PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS." Second by Sohn. Roll call vote. Ayes-deBoom, Luitjens, Baumgarn, Thiessen, Sohn. Nays-none. Motion carried. This ordinance shall be in effect after its posting as required by law.

Public Forum, Council discussion, mayor's report, and administrators report were the last items on the agenda.

Moved by Baumgarn/deBoom to adjourn at 8:10PM; all ayes. Motion carried.

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Matt Carstensen, Mayor Marie Matthiesen, Clerk

The following are the bills approved at the Lake Park City Council meeting on 11-10-25 along with the bills of necessity.

Lake Park Rescue	reimb shirts	360.00
Wellmark	health insurance	8028.08
IA Dept of Revenue-ST W/H	state withholding	1095.00
IPERS	IPERS	5583.96
Dept of Treasury	941 pp 10-18	4189.67
Dept of Treasury	941 pp 11-1	4288.67
3E Generators	annual inspection	1441.50
Alliant Energy	street lighting/lift stations	1270.53
American Underground	w/w supplies	178.92
Arnolds Park Library	trustee training	70.00
AT & T Mobility	cell phones	222.56
Beck Engineering	engineer fees	739.04
Blue Lake Websites	lib. Web hosting	141.99
Bomgaars	park-w/w supplies	49.07
C & B Operations	park supplies	430.43
Card Service Center	department supplies	1296.46
Carstensen Meat & Grocery	paper products	144.03
City Laundering	rugs	65.74
Consumers Lumber Company	street supplies	47.05
Cooperative Energy	fuel	1620.10
Core & Main	sewer supplies	1083.56
Deb Grubich	mileage/training	76.44
Deb Hellinga	mileage/training	24.08
Dickinson County Engineer	snow maint. agreement	1170.00
Dickinson County News	publications	148.93
Fire Service Training Bureau	fire testing	100.00
H & H Aggregates	gravel	706.53
Holiday Inn Airport	conference lodging	257.73
Ingram Library Services	books	560.89
Iowa Lakes Superior Plumbing	park repairs	531.09
Iowa One Call	locates	33.30
Joni Czech	comm. ctr. maint.	400.00
Kiesler Police Supply	new hire gear	566.57
Lake Park Auto Parts	department supplies	278.25
Lake Park Auto Repair	street/police maint.	97.24
LPMU	utilities	6122.71
Lakes News Shopper	museum ad	37.80
Marie Matthiesen	mileage/conference	305.90
Midwest Lake Service	dock removal	525.00
Mohning Land Surveying	museum survey	1154.00
North Central International	street parts	68.02
One Office Solution	copier	145.01
Premier Communications	internet/phone	848.72
Reliant Fire Apparatus	pump testing	2103.62
Renosys	pool liner deposit	11267.00
Savings Bank	HSA deposit	275.00
Sector	police gear	208.00
Shamrock Recycling	cardboard recycling	523.36
Sharon Metzger	comm ctr supplies	17.32
Shield Technology	annual police software	662.50
Simmering-Cory	code book updates	528.00
State Hygienic Lab	w/w testing	807.50
T & C Tree Service	tree removal/park	2800.00
Titan Machinery	street vehicle maint.	365.11

Town & Country	garbage collection fees	10240.77
United Community Bank	HSA deposit	275.00
Waste Management-DC	landfill fees	6227.70
Web Graphics	printing fees	55.22
Silver Lake Land Co	TIF payment	23,617.39

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	$348,677.03	$127,575.20
RUT	13,823.26	9,104.17
Debt Service	43,840.34	-0-
Trust & Agency	47,900.12	11,454.93
L O S T	35,089.30	-0-
Sanitary Sewer	54,091.25	13,359.63
TOTALS:	**$543,421.30**	**$161,493.93**