LAKE PARK CITY COUNCIL
December 8, 2025
City Hall

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 01/12/2026

Lake Park City Council met in regular session on December 8, 2025. Members present: Thiessen, Baumgarn, deBoom, Sohn, Luitjens. Absent: none. Others present: Marie Matthiesen, Lucas Jacobsma, Jeff Jacobsma, Matt Klamm, Jeremy Harms, Richard Packebush, Darolyn Packebush, Deb Grubich, Steve Schwaller, Tim Moerman, Kayla Shaw, Sam McCandless, Billi Niemeier, Ryan Carpenter, Carissa Harvey, Lilly Gunderson, Marissa Kruger, Allison Azevedo, Barry Sterk, Karen Sterk, April Junge.

Mayor Carstensen called the regular meeting to order at 7:00PM.

Moved by Baumgarn/Sohn to approve the consent agenda which includes: Minutes of 11/10/25 Meeting; Financial Reports; Approval of Bills for Payment; Payroll Summary Report; Bank Reconciliation Report; Approve Alcohol Permit for Gunderson's Restaurant and Lounge; Approve Alcohol Permit for Snak Atak #64; Approve Tobacco Permit for Snak Atak #64; all ayes. Motion carried.

Moved by deBoom/Sohn to approve regular agenda; all ayes. Motion carried.

REPORTS: Police, library, street and sewer reports were in the council packets.

BUSINESS:

Carissa Harvey, Hometown Pride coach, provided an overview of Hometown Pride. This included who they are, goals, and what they do. Hometown Pride committee members gave updates on the various projects they have completed and other initiatives underway for 2026.

Librarian Deb Grubich presented the annual library report to the council which included many different statistical numbers from the previous year. Grubich thanked the council for their support. Carstensen in return thanked Deb for the work she does for the library.

Moved by Baumgarn/Sohn to approve the FY25 Annual Exam; all ayes. Motion carried.

Matthiesen explained to the council that Jon Martin, city attorney, had received a request from the property owners to have a clause stating the property could only be used for a fire station written into the purchase agreement before they would sign. Council was not in favor of this as it could put lifetime limitations on the piece of property. The council discussed the possibility of a contingency on the purchase agreement. Moved by Luitjens/Sohn to put a contingency on the purchase agreement that the city would purchase the land when the new fire station project is approved to move forward; all ayes. Motion carried.

Matthiesen stated that Jerry Wallace had not removed his equipment from the right of way by the end of November as he had stated he would at the previous council meeting. He also had not had any contact with the city since the previous meeting in which he had stated he would provide updates for the council. Moved by Baumgarn/Luitjens to have the city attorney continue to move the nuisance process forward to get the property cleaned up; all ayes. Motion carried.

Moved by Sohn/Baumgarn to approve gift certificates for full-time employees to Carstensen Meat & Grocery for either a turkey or a ham; all ayes. Motion carries.

Budget workshop was set for February 2, 2026 at 6:00pm.

Public Forum, Council discussion, mayor's report, and administrators report were the last items on the agenda.

Moved by Baumgarn/Sohn to adjourn at 8:17PM; all ayes. Motion carried.

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Matt Carstensen, Mayor Marie Matthiesen, Clerk

The following are the bills approved at the Lake Park City Council meeting on 12-08-25 along with the bills of necessity.

Ofc of Auditor of State	annual exam fee	243.00
Wellmark	health insurance	7019.28
IA Dept of Revenue-ST W/H	state withholding	1032.00
IPERS	IPERS	5409.72
Dept of Treasury	941 pp 11-17	4386.45
Dept of Treasury	941 pp 12-1	4659.22
UMB Bank	interest payment	15407.82
American Underground	sewer supplies	13.91
AT & T Mobility	cell phones	222.56
Beck Engineering	eng. fees	1280.00
Bierschbach Equipment	sewer supplies	340.53
Bomgaars	street and sewer supplies	262.46
Card Service Center	department supplies	782.90
Carstensen Meat & Grocery	office supplies	94.97
City Laundering	rugs	65.74

City of Spencer	co-op testing	48.66
Consumers Lumber Company	street supplies	216.23
Cooperative Energy	fuel	2345.43
Copper Cottage	library filters	43.84
Core & Main	sewer supplies	229.00
DC Auditor	election fees	380.20
DCEMSA	FY25-25 support	718.50
Dickins County News	publications	652.63
Echo Group	sewer supplies	719.44
Ehret Web Co.	website postings	93.80
Fick's Ace Hardware	sewer supplies	10.48
GCC Alliance Concrete	street hoop barn	301.00
Heartland Radar	radar testing	160.00
Ingram Library Services	books	715.92
IA Dept of Public Safety	on-line warrant service	300.00
Iowa One Call	locates	12.60
IA Police Chief Association	membership renewal	125.00
Jack's Uniforms	new hire supplies	143.94
Jacobson-Westergard	eng fees	770.00
Jamie Engel	training	50.00
Jeremy Harms	reimburse shelving	27.88
Keep Iowa Beautiful	annual payment	1219.92
Lake Park Auto Parts	department parts	179.82
LPMU	utilities	5947.80
Lake Park Rescue	reimburse supplies/clothing	1668.17
MacQueen Equipment	fire gear	14232.24
Martin Law Office	legal fees	787.50
Midwest 911 Cars Inc	police vehicle repairs	469.72
O'Reilly Automotive	sewer supplies	6.15
One Office Solution	copier	176.14
Power Manager	annual software support	3532.52
Premier Communications	phones/internet	993.83
Rehab Systems	lift station cleaning	4120.00
Renosys	pool liner payment	28167.50
Savings Bank	HSA depositt	275.00
Sector	police new hire gear	205.00
Shamrock Recycling	cardboard recycling	790.44
Sibley Sheet Metal	furnace repair FD	417.44
Staples	library supplies	132.22
State Hygienic Lab	w/w testing	545.00
Stein Law Office	legal fees	450.00
Titan Machinery	street repairs	467.10
Town & Counrty	garbage/recycle collection fees	10364.53
Tru Green	comm ctr lawn treatment	559.08
United Community Bank	HSA deposit	275.00
Waste Management-DC	landfill fees	5302.32
Winther-Stave & Co.	annual exam fee	5028.57
Ziegler Cat	grader repairs	19158.74
Iowa Finance Authority	interest/bod fees	27265.00

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	$71,319.40	$103,233.59
RUT	14,631.04	4,098.09
Debt Service	5,601.31	15,407.82
Trust & Agency	6,923.07	10,232.20
L O S T	-0-	-0-
Sanitary Sewer	62,956.22	13,632.83
TOTALS:	**$161,431.04**	**$146,604.53**