LAKE PARK CITY COUNCIL
MINUTES
January 12 ,2026
City Hall

The following are the minutes as recorded by the City Clerk and are subject to council approval at the next regular meeting on 02/09/26.

Lake Park City Council met in regular session and for a public hearing on January 12, 2026. Members present: Thiessen, Judd, deBoom, Jacobson. Absent: Sohn. Others present: Marie Matthiesen, Jaret Byers, Trevor Smith, Jenny Dykema, Curt Strouth, Joanne Fallon, Steve Schwaller, Ben Groen, Kathy Winters, Mari Turk, Seth Hellinga, Dick & Darolyn Packebush, Jamie Engel, Matt Klamm, April Junge, Karen Sterk, Barry Sterk, Billi Niemeier, Ryan Carpenter, Jeremy Voit, Brandon Ehret, Mel Zevenbergen, Kraig & Cheri Hulstein, Jarrod Wallace, Erin Reed, Justin Kracht, Collyn Clark, Jon Martin.

Mayor Carstensen opened the Public Hearing at 7:00PM with the Pledge of Allegiance. A hearing for the rezoning of Lot Ten (1), Plat of Frerichs Subdivision from Single Residential (R-1) to Commercial Highway (C-2).

With no written or oral comments, the Mayor closed the public hearing at 7:02PM.

Moved by deBoom/Thiessen to approve the first reading of Ordinance #1-26 --"AN ORDINANCE AMENDING THE LAKE PARK ZONING ORDINANCE FOR A CHANGE IN THE CLASSIFICATION OF REAL ESTATE FROM R-2 SINGLE FAMILY RESIDENTIAL DISTRICT TO C-2 HIGHWAY COMMERCIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP FOR LAKE PARK." All ayes. Motion carried.

Moved by Thiessen/Judd to waive the second and third readings of Ordinance #1-26; all ayes. Motion carried

Thiessen introduced and moved to adopt Ordinance #1-26 --"AN ORDINANCE AMENDING THE LAKE PARK ZONING ORDINANCE FOR A CHANGE IN THE CLASSIFICATION OF REAL ESTATE FROM R-2 SINGLE FAMILY RESIDENTIAL DISTRICT TO C-2 HIGHWAY COMMERCIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP FOR LAKE PARK." Second by Judd. Roll call vote. Ayes- Thiessen, deBoom, Jacobson, Judd. Nays-none. Motion carried. This ordinance shall be in effect after its posting as required by law.

Mayor Carstensen called the regular meeting to order at 7:05PM.

Moved by deBoom/Thiessen to approve the consent agenda which includes: Minutes of 12-08-25 Meeting; Financial Reports; Approval of Bills for Payment; Payroll Summary Report; Bank Reconciliation Report; all ayes. Motion carried.

Moved by deBoom/Jacobson to approve regular agenda; all ayes. Motion carried.

REPORTS: Police, library, street and sewer reports were in the council packets.

BUSINESS:

Curt Strouth, Iowa Lakes Corridor President, gave an overview on the Corridor, introduced the staff, and congratulated the City on the recent grants. He also highlighted items in the annual report. Staff members each gave an update on projects that they have been working on. Strouth thanked the city for their support and offered to help in any way with the childcare study. Mayor Carstensen thanked the IA Lakes Corridor for all that they do. A funding request for the next year was also provided for consideration.

There was no one in attendance to provide an update for the Discovery House.

Erin Reed, Dickinson County Trails, provided the council with the annual report. She provided highlights from the year and future projects in the works. She also provided the annual support request to be reviewed at the budget session.

Moved by deBoom/Judd to approve the appointment of Billi Niemeier to the Dickinson County Trails Board; all ayes. Motion carried.

Jeremy Voit provided an update on EMS for the year. There were 96 calls with 12 no response. They have recently added 3 new members, this will bring the member count to 14.

April Junge presented the council with some ideas that they are proposing for the 2026 Market on Market season. This included day of the week, how often, time, possible times for road closure, vendors. They are open to any suggestions as they prepare for another successful season.

Mayor Carstensen explained that the council did not agree to a purchase agreement with a land restriction. The property owners requested that the motion that was made to purchase the property previously include a statement of intent to build a fire station and that would suffice. Carstensen explained that, with the use of "intent", if something happened that the fire station was never approved or built in this location the property would no bet locked into exclusive use for a fire station. Moved by Thiessen/Judd to purchase the property with the intent to build an EMS complex; all ayes. Motion carried.

Fire Chief Brandon Ehret gave a quick update for the year. Currently there are 27 members and they responded to 31 calls in 2025.

Moved by Judd/deBoom to approve the construction documents and construction administration contract for the park project with Beck Engineering. Total cost $197,500; all ayes. Motion carried.

Moved by Jacobson/deBoom to approve Mayoral appointment of Whitney Thiessen as Mayor Pro-tem (1-year term); all ayes. Motion carried.

Moved by deBoom/Judd to approve the Mayoral appointment of Ryan Carpenter as Police Chief (2-year term); all ayes.

Moved by deBoom/Jacobson to approve the Mayoral appointment of Matt Klamm to the utility board (5 year term) and Kayla Shaw to the utility board (6 year term); all ayes. Motion carried.

Moved by deBoom/Judd to appoint Marie Matthiesen City Administrator/City Clerk (1-year term); all ayes.
Moved by Judd/Thiessen to appoint Heather Voss to the Board of Adjustment (5-year term); all ayes.
Moved by Jacobson/Judd to appoint Jason Brockshus to the Planning & Zoning board (5-year term); all ayes.
Moved by Jacobson/deBoom to appoint Jon Martin as City Attorney (1-year term); all ayes.
Public Forum, Council discussion, mayor's report, and administrators report were the last items on the agenda.
Moved by deBoom/Thiessen to adjourn at 8:30PM; all ayes. Motion carried.

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Matt Carstensen, Mayor Marie Matthiesen, Clerk

The following are the bills approved at the Lake Park City Council meeting on 01-10-26 along with the bills of necessity.

Alliant Energy	street lighting/lift stations	1000.02
Cooperative Energy	FD fuel	305.00
Katee Ackerman	reimburse fire training	122.13
Redbeard Cyber Security	server upgrade	1612.50
Shane Arndt	reimbursement	240.00
Dickinson County Auditor	election costs	380.20
Lake Park Fire Dept	officer pay/on call stipend	13093.75
Wellmark Blue Cross	health insurance	7019.28
IA Dept of Revenue-ST W/H	state withholding	1547.00
IPERS	IPERS	8160.28
Dept of Treasury	941 pp 12-13	4203.67
Dept of Treasury	941 pp 12-27	4271.58
Abigail Laubenthal	reimburse EMS training	979.00
Alliant Energy	st. lighting/lift stations	1357.84
Anchor Scientific	w/w supplies	239.10
AT & T Mobility	cell phones	225.27
Card Service Center	department supplies	892.23
Carstensen Meat & Grocery	department supplies	142.04
Central Lake Armor Express	police gear	2260.76
City Laundering	rugs	65.74
Consumers Lumber Company	sewer parts	13.59
Cooperative Energy	fuel	2218.50
Core & Main	street supplies	925.94
Cornell Abstract	annual subscription	150.00
Darren Voss Construction	library repairs	100.00
Dickinson County News	publications	236.23
Discovery House	annual contribution	5000.00
Ehret Web Co.	website maint.	256.30
Electric Pump	w/w supplies	2249.00
Equipment Blades	grader maint.	3262.00
First Children's Finance	childcare study/analysis	10000.00
H & H Aggregates	crushed gravel	208.08
Hydraulic Solutions	cylinder repairs	263.14
Ingram Library Services	books	428.67
Iowa Dept of Public Safety	on-line warrant service	300.00
Jack's Uniform & Equipment	police gear	201.94
Jacobsma-Siding	snow removal	455.00
Kapp's Fire Extinguisher	recharge extinguisher	62.00
Keri Voit	reimburse EMS supplies	11.02
Lake Park Auto Parts	shop/sewer supplies	253.38
Lake Park Auto Body	windshield repair	53.50
LPMU	utilities	6665.81
Lake Park Rescue	reimburse expenses	816.00
MacQueen Equipment	FD supplies	1481.96
Midwest Breathing Air LLC	qrtly air test	242.75
One Office Solution	copier	116.65
Premier Communications	phone/internet	891.03
Savings Bank	HSA deposit	275.00
Shamrock Recycling	cardboard recycling	1324.60
Sibley Sheet Metal	comm ctr repairs	562.80
Sohn's Tree Service	tree removal	2325.00
State Hygienic Lab	w/w testing	697.50
Tim Moerman	consulting services	8000.00
Titan Machinery	street repairs	559.20

Town & Country	garbage collection fees	10214.53
Tri-State Install	hoop barn install	17860.00
United Community Bank	HSA deposit	275.00
Upper Des Moines Opportunity	annual contribution	650.00
US Post Office	postage	90.00
Waste Management-DC	landfill fees	5368.79
Ziegler Cat	grader repairs	102.47
Dept of Treasury	941 deposit pp 1/10	4808.65
Jeffrey Jacobsma	2025 payroll	10147.66
Jeremy Harms	2025 payroll	58346.09
Tricia Rueter	2025 payroll	6396.30
Bonnie Boetel	2025 payroll	430.00
Joshua Boetel	2025 payroll	600.00
Nathaniel Judd	2025 payroll	510.00
Herbert Stewart	2025 payroll	210.00
Amada Tanner	2025 payroll	425.00
Jeremy Voit	2025 payroll	905.00
Keri Voit	2025 payroll	580.00
Carol Voss	2025 payroll	420.00
Tyler Rezac	2025 payroll	80.00
Molly Detlefsen	2025 payroll	2541.69
Landon Greve	2025 payroll	1346.16
Emma Perkins	2025 payroll	1294.95
Grace Gomes	2025 payroll	2508.35
Deborah Hellinga	2025 payroll	3609.10
Brooke Nicks	2025 payroll	2298.48
Ryan Bensley	2025 payroll	3998.43
Ryan Carpenter	2025 payroll	97908.12
Lane Reinke	2025 payroll	17950.88
Danika deBoom	2025 payroll	4056.26
Joe deBoom	2025 payroll	525.00
Peyton Reverts	2025 payroll	2152.46
Gabe Nicks	2025 payroll	116.62
Lucas Jacobsma	2025 payroll	2953.77
Kendal Niemeier	2025 payroll	1679.83
Whitney Thiessen	2025 payroll	472.50
Shane Arndt	2025 payroll	66935.16
Marlin Zaiser	2025 payroll	16139.78
Shawn Syverson	2025 payroll	3620.22
Ellen Wolfe	2025 payroll	2207.13
Sharon Metzger	2025 payroll	5700.04
Matthew Carstensen	2025 payroll	3600.00
Debra Grubich	2025 payroll	29218.27
Neal Luitjens	2025 payroll	402.50
Jean Hawn	2025 payroll	6198.05
Arlene Tolsma	2025 payroll	216.20
Joseph Sohn	2025 payroll	385.00
Thomas Kluver	2025 payroll	6929.31
Scott Gries	2025 payroll	24835.50
Jacie Rueter	2025 payroll	4120.02
Juliana Baumgarn	2025 payroll	507.50
Marie Matthiesen	2025 payroll	86788.00

RECAP OF REVENUES & EXPENDITURES BY FUND:

General	$120,089.04	$170,279.42
RUT	13,670.04	2,011.77
Debt Service	3,167.56	-0-
Trust & Agency	5,165.33	13,173.85
L O S T	55,279.49	-0-
Sanitary Sewer	60,387.85	42,636.81
TOTALS:	**$257,759.31**	**$228,101.85**