Lake Park Municipal Utilities
Regular Meeting
November 19, 2025

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met November 20, 2025 – 5:30PM at 217 Market Street, Lake Park, IA**.** Board Members present: Morris, Hibma, Murphy, Zahren. Absent: Parks. Others present: Linda Treharne, Marie Matthiesen, Jeremy Rasche. Todd Doeden, Arvin Druvenga.

Bills of necessity reviewed by Hibma.

The regular meeting was called to order by Morris at 5:30PM.

Motion by Hibma/Murphy to approve the consent agenda which includes minutes for regular meeting on 10/15/2025; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; review accounts receivable aging report; approve budget category report - all ayes; motion carried.

*Electric report not available *Water report by Rasche*

*Gas report by Doeden *City Administrator report provided by Matthiesen*

Agenda item, "Utility Deposit for Dawn Flaugh", Flaugh was not in attendance, no action taken.

Motion by Murphy/Zahren to approve a one-year lease ending November 30th, 2026, with Ashley Hibma, owner/operator of Water Tower Boutique, for the property at 219 Market Street effective December 1st, 2025 – all ayes; as the tenant, Hibma abstained; motion carried.

Druvenga, who was in attendance representing Winther Stave & Company, recapped the audit report. Motion by Murphy/Zahren to approve the FY24/25 audit – all ayes; motion carried. He also informed the board to follow Iowa State Code for the utilities making economic development contributions it should be for creating new jobs and income or the retention of existing jobs. Nonprofit contributions should recognize the utilities as a contributor.

No action taken on sponsorship of the Spirit Lake Park Wrestling poster.

Zahren introduced and moved to adopt Resolution #06-25 "RESOLUTION FOR THE WRITE OFF OF BAD DEBTS: second by Murphy. Roll call vote – ayes; Hibma, Morris, Murphy. Nays – none. Resolution duly adopted.

Motion by Murphy/Hibma to adjourn at 5:54PM – all ayes.

Paige Morris, Vice Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 10/15/2025.

| Payee | Description | | |
|---|---|---|---|
| Alliant | TBS station | $ | 33.21 |
| Bomgaars | supplies | $ | 12.16 |
| Century Link | telephone | $ | 330.67 |
| Card Service | clothing/training/filters | $ | 739.89 |
| City of Lake Park | Sewer/Trash | $ | 73,755.50 |
| City of Lake Park | In Lieu of Taxes | $ | 6,688.69 |
| City of Lake Park | administrator/internet | $ | 4,804.32 |
| Clayton Energy | reservation/commodity/PEFA | $ | 27,159.68 |
| Cooperative Energy | gas | $ | 628.58 |
| EFTPS-941 | payroll taxes | $ | 8,388.97 |
| Fick's Ace Hardware | supplies | $ | 14.32 |
| IPERS | retirement | $ | 5,005.82 |
| IA. Department for Natural Resources | water use fee | $ | 115.00 |
| LPMU | health insurance | $ | 550.00 |
| MRES | WAPA/S-1/dues | $ | 64,774.51 |
| Mel's Insurance | liability insurance | $ | 543.22 |
| Osceola Water | purchase water | $ | 6,365.19 |
| Premier Communications | internet/telephone | $ | 290.22 |
| Rohrer, Sharon | refund deposit | $ | 54.94 |
| Treasurer State of IA | sales tax | $ | 4,697.17 |
| Treasurer State of IA | withholding | $ | 842.00 |
| Verizon | cell phones | $ | 190.22 |
| Wellmark Blue Cross | health insurance | $ | 7,930.79 |
| | Total | $ | 213,915.07 |

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 10/15/2025.

| Payee | Description | | |
|---|---|---|---|
| Border States | URD projects | $ | 1,782.54 |
| Carstensen's Meat & Grocery | supplies | $ | 43.25 |
| Consumers | supplies | $ | 249.94 |
| Culligan | water | $ | 31.00 |
| Dickinson County News | legals | $ | 76.44 |
| Echo | URD projects | $ | 793.25 |
| Ehret Web Co, LLC | website | $ | 83.30 |
| Groebner | supplies | $ | 239.64 |
| IA. One Call | locates | $ | 68.40 |
| IRBY | URD projects | $ | 953.37 |
| Lake Park Auto Parts | supplies | $ | 104.30 |
| Midwest Underground | vac repairs | $ | 409.71 |
| One Office Solution | copier | $ | 105.30 |
| Redbeard Cypert Security | server | $ | 1,011.40 |
| State Hygienic Laboratory | testing | $ | 31.00 |
| Toft Electric | URD projects | $ | 3,873.35 |
| Voss, Darren | repairs | $ | 296.53 |
| Winther Stave & Co | audit | $ | 15,250.00 |
| | Total | $ | 25,402.72 |

Revenues/Expenses September 2025

| | | | |
|---|---|---|---|
| Electric | $ | 127,504.47 | $ (93,740.33) |
| Water | $ | 34,088.15 | $ (23,637.70) |
| Gas | $ | 28,106.79 | $ (50,099.14) |
| Total | $ | 189,699.41 | $ (167,477.17) |