

Lake Park Municipal Utilities  
Public Hearing  
&  
Regular Meeting  
March 15, 2017

These are the minutes for the Public Hearing for Furnishing Electrical Materials for the 2017 Overhead to Underground Conversion/Street Lighting Project and Regular Meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met March 15, 2017 – 5:30PM – 217 Market Street. Board Members present; Wittrock, Goodell, Johnson. Absent; Jacobsen, Lemker. Others present; Marie Matthiesen, Linda Treharne, Lane Sether, Todd Doeden.

Public Hearing was opened at 5:33PM by Matthiesen. There were no Public written and/or oral questions and comments. Motion by Wittrock/Johnson to close Public Hearing at 5:34PM – all ayes; motion carried.

Motion by Johnson/Wittrock to approve the recommendations by DGR Engineering for the electrical materials for 2017 Overhead to Underground Conversion/Street Lighting Project- all ayes; motion carried. The awarding of bids will be as followed; 15Kv primary power cable to WESCO \$11,070.00 because their bid included the Okonite cable and are familiar with this brand; single phase padmount distribution transformers with boxpads, will use existing stock - all bids rejected; three phase padmount distribution transformer with boxpad to RESCO \$9,790.91; 600v secondary power cable to WESCO \$5,184.00; decorative street lighting to Kriz Davis \$56,970.00. The total bids for materials came in at approximately \$12,000 under budget.

The Regular meeting was called to order by Matthiesen at 5:40PM. Motion made by Johnson/Wittrock to approve consent agenda which includes: minutes for regular meeting on 2/15/2017; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda; approve Gas O&M Plan Revision 02.17; approve bidding package for construction of 2017 Overhead to Underground electric project which consists of authorize bidding and set the bid opening for April 12, 2017 @ 2:00 PM at City Hall; set public hearing date for April 19, 2017 @ 5:30 PM; authorize publishing of the notice of public hearing; authorize posting of the notice to bidders as required by law- all ayes; motion carried.

Electric report provided by Sether \* Water report provided by Rasche \*  
Gas report provided by Doeden \* City Administrator report provided by Matthiesen

Doeden informed the Board his five year plan to become compliant on his old gas services was rejected by the inspector; he is in need of summer help to do so before his next inspection. Motion by Goodell/Johnson to approve hiring a summer employee for the gas department– all ayes motion carried.

Motion by Johnson/Wittrock to not contribute to the Historic Carnegie Library Project – all ayes; motion carried.

Motion by Goodell/Johnson to continue sponsoring the LPMU sign at the ballfields for the Northwest Iowa Youth Athletic Association – all ayes; motion carried.

Johnson introduced Resolution #01-17 “RESOLUTION AUTHORIZING THE UTILITY CLERK TO DESTROY CERTAIN RECORDS OF THE MUNICIPAL UTILITIES OF LAKE PARK, IOWA IN ACCORDANCE WITH SECTION 372.13 OF THE IOWA CODE” second by Wittrock. Roll call vote; Ayes – Wittrock, Johnson, Goodell. Nays – none.

Motion by Johnson/Wittrock to adjourn at 5:57PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 03/15/2017.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	20.04
Bomgaars	supplies/clothing	\$	208.58
Card Service	workshop/clothing	\$	199.70
Century Link	telephone	\$	439.76
City of Lake Park	Administrator expense	\$	3,221.42
City of Lake Park	Sewer/Trash	\$	25,494.56
City of Lake Park	In Lieu of Taxes	\$	4,004.09
City of Lake Park	internet/office	\$	729.20
Cooperative Elevator	gas/supplies/filters	\$	487.15
EFTPS-941	payroll taxes	\$	4,833.67
Shane Garloff	HVAC rebate	\$	825.00
H-LP After Prom	contribution	\$	50.00
Mike Holmes	HVAC rebate	\$	250.00
Highline Construction	2016 OH to UG Project	\$	1,592.37
IAMU	dues	\$	4,463.00
IPERS	retirement	\$	2,709.18
IGL Teleconnect	internet	\$	130.00
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
Osceola Water	purchase water	\$	3,585.56
Treasurer State of IA	State withholding	\$	863.00
Treasurer State of IA	Sales Tax	\$	4,595.00
US Cellular	cell phones	\$	160.20
US Postal	stamp fulfillment	\$	2,825.50
Braden Vermeys	refund deposit	\$	575.00
Wellmark Blue Cross	health insurance	\$	3,546.59
MRES	WAPA/S-1/Dues	\$	55,167.48
Clayton Energy	Reservation/Commodity	\$	43,121.04
	Total	\$	180,872.09

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 03/15/2017.

<u>Payee</u>	<u>Description</u>		
Century Link	telephone	\$	74.00
Dickinson County News	publish legals	\$	211.28
DGR Engineering	engineering fees	\$	5,605.00
Mike Ehret	website	\$	26.00
Farm Plan	UPS	\$	25.09
Ferguson Waterworks	software support/supplies	\$	1,494.71
Greg's Electric	repairs	\$	563.03
Hach Company	supplies	\$	116.62
Hulk Construction	garage door	\$	8,385.00
IAMU	workshop/energizers	\$	1,012.67
Jerry's Repair	repairs	\$	106.88
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	135.10
Matheson	lease	\$	28.56
One Office Solution	supplies/maint. Contract	\$	58.68
Pioneer Printing	printing envelopes	\$	185.00
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	335.25
Tri State Rental	hammer drill/supplies	\$	1,225.65
	Total	\$	19,733.52

**JANUARY 2017 RECAP OF REVENUES & EXPENDITURES BY FUND**

Electric	\$	129,869.28	\$	96,910.90
Water	\$	18,209.21	\$	15,380.29
Gas	\$	75,094.81	\$	60,795.33
Total	\$	223,173.30	\$	173,086.52