

Lake Park Municipal Utilities
Regular Meeting
November 15, 2017

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met November 15, 2017 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Jacobsen, Lemker, Goodell, Johnson, Wittrock. Others present; City Administrator Marie Matthiesen, Linda Treharne, Jeremy Rasche, Todd Doeden, Logan Smidt.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Wittrock/Johnson to approve consent agenda which includes minutes for regular meeting on 10/18/2017; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report provided by Sether * Water report given by Rasche *
Gas report given by Doeden * City Administrator report provided by Matthiesen

Old Business: Smidt, representing DGR Engineering, was in attendance to present the proposal for engineering services for the water system improvements. After discussion motion made by Wittrock/Johnson to continue with the income survey for the CDBG grant and DGR to develop a preliminary plan for the grant application, cost of plan not to exceed \$ 20,000 – all ayes; motion carried.

Motion by Wittrock/Goodell to table water rate increase until knowing the results of the CDBG grant – all ayes; motion carried.

Doeden had furnished cost estimates for a propane air peak shaving facility and the cost for expansion of the natural gas system. After discussion the board all agreed Doeden to report later with firm prices on peak shaving.

Ashley Hibma, operator of Avery Rose Boutique had provided a letter of interest in renting the utility building at 219 Market Street. After discussion motion was made by Goodell/Wittrock to propose a one year lease, \$250 monthly rent plus utilities with the one year new business rebate of a 50% reduction in the utilities– all ayes; motion carried.

Motion by Jacobsen/Lemker to contribute \$500 the Lake Park Historical Society annual Christmas lighting contest – all ayes; motion carried.

Motion by Johnson/Wittrock to adjourn at 6:28 PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 11/15/2017.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	22.81
Bomgaars	supplies	\$	43.83
Card Service	computer	\$	587.43
Century Link	telephone	\$	367.53
City of Lake Park	Administrator expense	\$	3,381.97
City of Lake Park	Sewer/Trash	\$	28,546.86
City of Lake Park	In Lieu of Taxes	\$	4,362.77
City of Lake Park	internet/office/mowing	\$	335.29
Cooperative Elevator	gas/supplies	\$	341.09
EFTPS-941	payroll taxes	\$	8,958.17
Hellinga Homes	HVAC rebate	\$	350.00
IPERS	retirement	\$	2,844.32
Al Kreber	HVAC rebate	\$	825.00
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
Osceola Water	purchase water	\$	3,417.59
Robin Roslansky	water heater rebate	\$	100.00
Treasurer State of IA	State withholding	\$	959.00
Treasurer State of IA	Sales Tax	\$	3,650.00
US Cellular	cell phones	\$	160.60
US Postal	stamp fulfillment	\$	1,975.60
Wellmark Blue Cross	health insurance	\$	4,239.37
MRES	WAPA/S-1/Dues	\$	52,571.75
Clayton Energy	Reservation/Commodity	\$	25,888.53
	Total	\$	160,704.51

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 11/15/2017.

<u>Payee</u>	<u>Description</u>		
ABM Equipment	inspection/repairs	\$	4,929.80
Alpha Wireless	repairs	\$	172.26
Culligan	water	\$	0.93
Century Link	telephone	\$	74.00
DGR Engineering	engineering fees	\$	301.50
Dickinson County News	publish legals	\$	81.62
Mike Ehret	website	\$	19.75
Farm Plan	UPS	\$	12.48
Harold K Scholtz	maintenance/repairs	\$	5,154.25
IA. Assoc. Of Mun. Utilities	fee	\$	90.00
IA One Call	locates	\$	29.70
IA. Rural Water Assoc.	dues	\$	275.00
IGL	internet	\$	130.00
KUOO	public awareness	\$	100.00
Kriz Davis	supplies	\$	2,296.22
Lake Park Auto Parts	supplies	\$	158.87
Lake Park Foods	supplies	\$	18.92
Michael J.Chozen & Assoc.	legal fees	\$	253.75
Matheson	cylinders	\$	34.72
One Office Solution	supplies/maint contract	\$	53.26
Plumb Supply	supplies	\$	137.84
R&D Industries	server	\$	70.00
Sanborn Utilities	repairs	\$	80.65
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	260.74
Utility Equipment	supplies	\$	317.06
	Total	\$	15,098.32

OCTOBER 2017 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	132,011.73	\$	105,148.99
Water	\$	19,466.33	\$	22,109.97
Gas	\$	<u>50,892.67</u>	\$	<u>43,609.68</u>
Total	\$	202,370.73	\$	170,868.64