

Lake Park Municipal Utilities  
Regular Meeting  
September 19, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met September 19, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Johnson, Jacobsen; Wittrock. Absent; Lemker Others present; Marie Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche; Ebony Rahe.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Goodell to approve consent agenda which includes minutes for regular meeting on 08/15/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda; review payroll summary report; review bank statement reconciliation report - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report not available \* Water report given by Rasche \*

Gas report given by Doeden\* City Administrator report provided by Matthiesen\*

Rahe, representing Williams & Co., was in attendance to inform the board of findings and to answer any questions concerning the audit performed for FY17/18. Motion by Wittrock/Johnson to approve the FY17/18 audit – all ayes; motion carried.

Utilities received a letter from Osceola Rural Water regarding taking a 42-60 percent increase in water purchased effective September 2018. After discussion, the Board wants more financial information for the bases of this increase and for Matthiesen/Rasche to schedule a meeting with their manager. Board will discuss at the October meeting.

Motion by Goodell/Wittrock to contribute \$500 to Lake Park Historical Society's annual Christmas lighting contest – all ayes; motion carried.

Motion by Wittrock/Jacobsen to adjourn at 6:17PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 09/19/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	20.72
Card Service	postage	\$	1.21
Century Link	telephone	\$	526.07
City of Lake Park	Administrator expense	\$	3,577.03
City of Lake Park	Sewer/Trash	\$	28,872.93
City of Lake Park	In Lieu of Taxes	\$	8,938.02
City of Lake Park	internet/office/mowing	\$	172.88
Cooperative Elevator	gas/supplies/filters	\$	431.15
Clayton Energy	Reservation/Commodity	\$	26,269.35
EFTPS-941	payroll taxes	\$	4,880.31
IA.Rural water Assoc.	conference	\$	300.00
IA.Utilities Board	assessments	\$	905.00
IGL Teleconnect	internet	\$	130.00
IPERS	employee retirement	\$	3,075.63
L & O Power	transmission/service agreement	\$	3,941.55
LPMU	Electric Sink. Fund	\$	16,500.00
MRES	WAPA/S-1/Dues	\$	62,424.06
Osceola Water	purchase water	\$	4,493.17
Rasche, Jermey	supplies	\$	53.49
Silver Lake Improvement Assoc.	contribution	\$	2,500.00
Stan's Corner	AC rebate	\$	400.00
Treasurer State of IA	State withholding	\$	1,108.00
Treasurer State of IA	Sales Tax	\$	3,878.00
UDMO	reim. LIHEAP	\$	181.07
US Cellular	cell phones	\$	163.27
Utility Equipment Co.	supplies	\$	20.00
Wellmark Blue Cross	health insurance	\$	5,438.32
	Total	\$	179,201.23

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 09/19/2018.

<u>Payee</u>	<u>Description</u>		
Alpha Wireless	repairs	\$	170.00
Automatic Systems	repairs	\$	2,643.23
Blue Otter	public awareness	\$	395.58
Culligan Water	office	\$	23.80
Core & Main	meters	\$	569.83
Dickinson County News	publish legals	\$	93.02
Energy Economics	meters	\$	2,363.84
Farm Plan	UPS	\$	24.08
Ferguson	meters	\$	4,285.91
Galen's Pro Mow	repairs	\$	74.62
Greg's Electric	repairs	\$	342.32
Groebner	supplies	\$	465.58
IAMU	enegizers/workshop	\$	636.84
Kriz Davis	supplies	\$	214.00
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	88.43
Lake Park Auto Repair	repairs	\$	126.26
Lake Park Foods	supplies	\$	3.00
Milford Municipal Utilities	supplies	\$	61.25
Matheson Tri Gas	rent	\$	38.44
Murphy Tractor & Equipment	repairs	\$	912.00
One Office Solution	supplies/maint contract	\$	140.68
Plumb Supply	supplies	\$	167.84
R&D Industries	server	\$	70.00

Sanford Health Occupational	testing	\$	35.00
Stan's Corner	gas	\$	483.43
Mary Schmidt	labor	\$	45.00
Tri State Rental	repairs	\$	256.89
Van Wert Inc.	meters	\$	2,926.45
Williams & Co	audit	\$	<u>4,200.00</u>
	Total	\$	21,957.32

**Revenues/Expenditures August 2018**

Electric	\$	143,166.54	\$	81,940.07
Water	\$	27,773.40	\$	18,722.51
Gas	\$	<u>30,294.22</u>	\$	<u>45,034.76</u>
	\$	201,234.16	\$	145,697.34