

Lake Park Municipal Utilities
Regular Meeting
October 17th, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met October 17th, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Johnson, Jacobsen; Wittrock. Absent; Goodell. Others present; Marie Matthiesen, Linda Treharne, Todd Doeden.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 09/19/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda; review payroll summary report; review bank statement reconciliation report - all ayes; motion carried.

Lemker reviewed the bills of necessity.

Electric report not available * Water report not available *

Gas report given by Doeden* City Administrator report provided by Matthiesen*

Old Business: Matthiesen updated the board on the meeting with Westerman and Nebelsick, who were representing Osceola Rural Water. Matthiesen had requested delaying the price increase to July 2019 allowing time to budget the increase for next fiscal year; Westerman will need his board's approval. Tabled to next regular utility meeting.

New Business: Lemker introduced and moved to adopt Resolution #03-18 "A RESOLUTION AUTHORIZING THE PURCHASE OF NATURAL GAS FROM PEFA, INC.; APPROVING THE EXECUTION AND DELIVERY OF A GAS SUPPLY AGREEMENT AND OTHER DOCUMENTS RELATING TO SAID PURCHASE; APPROVING THE ISSUANCE OF BONDS BY PEFA, INC.; AND ADDRESSING RELATED MATTERS" second by Wittrock. Roll call vote; Ayes – Johnson, Lemker, Wittrock, Jacobsen. Nays – none.

Doeden expressed concerns of the new code for concealed gas pipe/fittings. Board all agreed to have the utilities attorney create a document for customers to sign at Doedens discretion.

Motion by Wittrock/Lemker to adjourn at 5:55PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 10/17/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	19.39
Bomgaars	supplies	\$	27.81
Card Service	workshop	\$	100.58
Century Link	telephone	\$	454.57
City of Lake Park	Administrator expense	\$	5,106.67
City of Lake Park	Sewer/Trash	\$	29,313.06
City of Lake Park	In Lieu of Taxes	\$	9,244.28
City of Lake Park	internet/office/mowing	\$	144.09
Cooperative Elevator	supplies	\$	34.00
Cooperative Energy	gas	\$	520.42
Clayton Energy	Reservation/Commodity	\$	22,195.37
Doeden, Todd	mileage	\$	68.13
EFTPS-941	payroll taxes	\$	4,981.01
Great Iowa Treasure Hunt	refund credit balances	\$	192.76
IA. Section AWWA Region 3	workshop	\$	45.00
IPERS	employee retirement	\$	4,850.61
L & O Power	transmission/service agreement	\$	3,826.87
LPMU	Electric Sink. Fund	\$	16,500.00
Lake Park Historical Society	contribution	\$	500.00
MRES	WAPA/S-1/Dues	\$	56,202.94
Osceola Water	purchase water	\$	5,226.43
Rasche, Jeremy	conference	\$	188.16
Treasurer State of IA	State withholding	\$	1,697.00
Treasurer State of IA	Sales Tax	\$	4,141.00
US Cellular	cell phones	\$	163.27
Wellmark Blue Cross	health insurance	\$	5,438.32
	Total	\$	171,181.74

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 10/17/2018.

<u>Payee</u>	<u>Description</u>		
AM Conservation	LED bulbs	\$	82.26
Border States	supplies	\$	580.74
Culligan Water	office	\$	17.85
DGR Engineering	engineering fees	\$	6,000.00
Dickinson County News	publish legals	\$	111.72
Ehret, Mike	website	\$	39.50
Energy Economics	meters	\$	1,789.83
Farm Plan	UPS	\$	30.33
IGL Teleconnect	internet	\$	130.00
Ia. Dept. of Natural Resources	permit	\$	134.00
Ia. One Call	locates	\$	48.60
Kidd Construction	boring	\$	2,295.00
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	112.14
LBR Enterprises	decal	\$	70.00
Lake Park Foods	supplies	\$	29.85
Mangold	testing	\$	554.00
Matheson Tri Gas	rent	\$	37.20
Michael Chozen & Assoc.	legal fees	\$	52.50
Municipal Supply	meters	\$	1,460.95
One Office Solution	supplies/maint contract	\$	83.67
R&D Industries	server	\$	95.50
Skarshaug Testing Lab	testing	\$	68.80
Stan's Corner	gas	\$	172.76
Mary Schmidt	labor	\$	45.00

Wesco	supplies	\$	2,930.53
Williams & Co	audit	\$	<u>7,500.00</u>
	Total	\$	24,572.73

Revenues/Expenditures September 2018

Electric	\$	121,460.47	\$	93,711.98
Water	\$	23,464.28	\$	20,494.06
Gas	\$	<u>25,804.97</u>	\$	<u>43,581.10</u>
	\$	170,729.72	\$	157,787.14