

Lake Park Municipal Utilities
Regular Meeting
September 16, 2020

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met September 16, 2020 - 5:30PM at 217 Market Street, Lake Park, IA. Board Members present: Lemker, Zahren, Goodell, Wittrock arriving 5:39pm. Others present; Marie Matthiesen, Linda Treharne, Todd Doeden, Kevin Henningsen, Logan Smidt, Aaron Erne, Jeremy Rasche, Kristine Deveraux.

Bills of necessity reviewed by Goodell.

The regular meeting was called to order by Lemker at 5:32PM.

Motion by Zahren/Goodell to approve the consent agenda which includes minutes for regular meeting on 08/19/2020; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; approve accounts receivable aging report, all ayes; motion carried.

Electric report provided by Henningsen Water report provided by Erne*

*Gas report provided by Doeden *City Administer report provided by Matthiesen*

Deveraux, representing Williams & Co., was in attendance to inform the board of findings and to answer any questions concerning the audit performed for FY19/20. Motion by Goodell/Zahren to approve the FY19/20 audit – all ayes; motion carried.

Smidt from DGR Engineering was in attendance to update the board on the status of the water system improvement project. Installation of pipe is complete and pressure/disinfecting testing will be completed in the next couple of days. Smidt also mentioned the project is well within the proposed budget.

Motion by Wittrock/Zahren to approve the payment Estimate #1 in the amount of \$347,055.29 to GM Contracting and Invoice #242094 in the amount of \$12,125 to DGR Engineering for the water improvement project - all ayes; motion carried.

Motion by Goodell/Zahren to approve the purchase of an air brake switch for the substation in the amount of \$20,308.85 from N&M Power - all ayes; motion carried.

Motion by Wittrock/Zahren to purchase a Bobcat Toolcat utility work machine with attachments for \$64,000 – all ayes; motion carried.

Motion by Zahren/Goodell to approve Carr Tree Service to perform additional power line tree trimming above the approved proposal of \$55,000 in May 2020 – all ayes; motion carried.

Motion by Wittrock/Zahren to adjourn at 6:16PM – all ayes.

Tony Lemker, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 09/16/2020.

<u>Payee</u>	<u>Description</u>		
Bomgaars	supplies	\$	317.28
Caliber Home Loans	refund deposit	\$	341.65
Card Service	supplies/postage	\$	377.83
Century Link	telephone	\$	405.35
City of Lake Park	Sewer/Trash	\$	37,820.07
City of Lake Park	In Lieu of Taxes	\$	10,934.91
City of Lake Park	administrator/office expense	\$	5,795.74
Clayton Energy	Reservation/Commodity	\$	18,239.01
EFTPS-941	payroll taxes	\$	8,959.74
H-LP Booster Club	fundraiser	\$	200.00
IPERS	retirement	\$	5,879.13
IAMU	gas training	\$	2,215.00
L&O Power	Transmission/Service agreement	\$	5,375.62
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	health insurance	\$	550.00
MRES	Transmission/Service agreement	\$	56,972.71
Osceola Water	purchase water	\$	11,505.60
Silver Lake Park improvement	annual grant	\$	2,500.00
Treasurer State of IA	Sales Tax	\$	4,806.00
Treasurer State of IA	withholding	\$	1,397.00
US Cellular	cell phones	\$	188.96
Wellmark Blue Cross	health insurance	\$	6,714.51
	Total	\$	197,996.11

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 09/16/2020.

<u>Payee</u>	<u>Description</u>		
Alpha Wireless	server	\$	28.12
Alliant	TBS station	\$	19.20
ABM Equipment	supplies	\$	220.33
Border States	supplies	\$	4,281.93
Carstensen Meat & Grocery	supplies	\$	9.73
Century Link	phone	\$	148.00
Cohrs Construction	supplies	\$	185.80
Consumers	supplies	\$	13.33
Cooperative Energy	gas	\$	318.04
Culligan	water	\$	6.25
Dakota Riggers	supplies	\$	308.26
DGR Engineering	fees	\$	12,388.80
Dickinson County News	legals	\$	119.75
Ehret, Mike	website	\$	60.26
Echo	supplies	\$	4,333.64
Farm Plan	supplies	\$	6.35
Ferguson	meters	\$	1,185.51
Groebner	supplies	\$	371.22
Hach	chemicals	\$	457.95
IA. One Call	locates	\$	30.60
IGL Teleconnect	internet	\$	130.00
IRBY	supplies	\$	8,215.66
Jaycox	supplies	\$	23.01
Kidd Construction	boring	\$	1,950.00
Lake Park Auto Parts	supplies	\$	162.41
Matheson	rent	\$	57.21
Mangold	testing	\$	160.00
Niemeier Spine & Sports	testing	\$	20.00

One Office Solution	maint. Copier/supplies	\$	150.57
Sanford Health Occupational Medicine	Testing	\$	34.00
Schmidt, Mary	cleaning	\$	45.00
Stan's Corner	gas	\$	214.56
State Hygienic Lab.	testing	\$	229.00
Sibley Sheet Metal	repairs	\$	233.25
Utility Equipment	supplies	\$	1,148.70
Van Wert Inc.	meters	\$	1,467.06
Williams & Company P.C.	audit	\$	10,450.00
	Total	\$	49,183.50

Revenues/Expenditures August 2020

Electric	\$	136,359.12	\$	138,035.90
Water	\$	32,291.49	\$	29,003.68
Gas	\$	<u>22,881.29</u>	\$	<u>39,434.00</u>
	\$	191,531.90	\$	206,473.58