

Lake Park Municipal Utilities  
Regular Meeting  
January 20, 2021

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met January 20, 2021 - 5:30PM at 217 Market Street, Lake Park, IA. Board Members present: Lemker, Zahren, Morris. Others present: Marie Matthiesen, Linda Treharne, Kevin Henningsen, Todd Doeden, Lindsey Packebush.

Bills of necessity reviewed by Zahren.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Zahren/Morris to approve the consent agenda which includes minutes for regular meeting on 12/16/2020; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; approve accounts receivable aging report, budget category report- all ayes; motion carried.

\*Electric report by Henningsen\* Water report by Doeden\*

\*Gas report by Doeden \*City Administer report provided by Matthiesen\*

Packebush, representing the Silver Lake Country Club (SLCC), was in attendance to update the board on the status of the construction plans on a new country club and mentioned fundraisers are being planned, also Jon Martin is in the process of setting up a foundation which will allow donations to be tax deductible. Packebush answered the boards questions and requested the FY20/21 annual grant. Motion by Zahren/Morris to approve the \$10,000 grant and it to be transferred to the designated cash account for the SLCC– all ayes; motion carried.

Smidt, representing DGR Engineering, was able not able to attend but wanted the board to know that 1% is being retained until spring for the purpose that grass seeding planted last fall was completed successfully. Motion by Zahren/Morris to approve the payment Estimate #3 in the amount of \$44,008.27 to GM Contracting for the water improvement project - all ayes; motion carried.

Motion by Morris/Lemker for 2021 board officers to be as follows –  
Tony Lemker, Chairman; Gib Zahren, Vice Chairman; Linda Treharne, Secretary/Treasurer – all ayes; motion carried.

Treharne explained to the board that the project share account is dedicated for any hardship on a person/family of Lake Park. Motion by Zahren/Morris to use the project share for a person/family utility bill due on January 26<sup>th</sup> in the amount of \$265.39 - all ayes; motion carried.

The board members all agreed to table the purchase of iPads for board member packets until next month regular meeting.

Motion by Zahren/Morris to adjourn at 5:53PM – all ayes.

Tony Lemker, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 01/20/2021.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	24.39
Auditor of State	fees	\$	250.00
Bomgaars	supplies/clothing	\$	1,194.44
Card Service	supplies	\$	1,938.24
Century Link	telephone	\$	428.23
City of Lake Park	Sewer/Trash	\$	44,567.26
City of Lake Park	In Lieu of Taxes	\$	3,865.08
City of Lake Park	administrator/office expense	\$	3,607.29
Clayton Energy	reservation/commodity	\$	43,381.30
Cooperative Energy	gas	\$	427.14
Doeden, Todd	supplies	\$	85.45
EFTPS-941	payroll taxes	\$	5,950.44
Henningsen, Kevin	boots	\$	278.15
IPERS	retirement	\$	3,878.22
IA. Dept Natural Resources	fees	\$	65.00
JLH Farms	crop damage (water project)	\$	4,641.55
L&O Power	Transmission/Service agreement	\$	4,692.35
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	health insurance	\$	550.00
Lake Park Historical Society	lighting contest	\$	500.00
MRES	WAPAS-1/dues	\$	33,611.94
Osceola Water	purchase water	\$	6,845.55
Rasche, Jeremy	reimb. Supplies	\$	100.96
Treasurer State of IA	Sales Tax	\$	4,281.00
Treasurer State of IA	withholding	\$	919.00
UMB Bank	fees	\$	250.00
Upper Des Moines	LIHEAP reimb.	\$	1,369.15
US Cellular	cell phones	\$	174.94
Wills, Alex	crop damage (water project)	\$	673.02
Wellmark Blue Cross	health insurance	\$	6,385.42
Todd Doeden	2020 Wages	\$	78,473.72
Aaron Erne	2020 Wages	\$	18,358.51
Douglas Goodell	2020 Wages	\$	270.00
Kevin Henningsen	2020 Wages	\$	48,000.75
Tony Lemker	2020 Wages	\$	600.00
Paige Morris	2020 Wages	\$	60.00
Jeremy Rasche	2020 Wages	\$	68,068.78
Lane Sether	2020 Wages	\$	18,148.52
Linda Treharne	2020 Wages	\$	45,884.80
Patti Wildeman	2020 Wages	\$	180.00
Marcy Wittrock	2020 Wages	\$	210.00
Gilbert Zahren	2020 Wages	\$	360.00
		Total	\$ 470,050.59

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 01/20/2021.

<u>Payee</u>	<u>Description</u>		
American Test Center	inspection	\$	1,200.00
Border States	supplies/Christmas	\$	182.46
Carstensen's	supplies	\$	132.43
Century Link	telephone	\$	74.00
Consumers	supplies	\$	324.62
Culligan	office water	\$	12.50
DGR Engineering	fees	\$	1,119.13
Dickinson County Conservation	recycling	\$	483.40
Dickinson County News	legals	\$	125.50

Ehret, Mike	website	\$	49.57
Echo	supplies	\$	5,085.76
Fox International	repairs/maint.	\$	46.48
Ferguson Waterworks	meters	\$	3,995.24
Groebner	Mercury 804 cart record	\$	2,046.80
Galen's Pro Mow	chainsaw/repairs	\$	1,075.81
IA. One Call	locates	\$	14.40
IAMU	Gas OQ training	\$	2,525.00
IGL Teleconnect	internet	\$	130.00
IRBY	supplies	\$	2,565.86
Jaycox Implement	Bobcat step kit/supplies	\$	270.78
Lake Park Auto Parts	supplies	\$	185.08
Matheson	rent	\$	57.21
One Office Solution	maint. Copier/supplies	\$	84.62
Plumb Supply	supplies	\$	20.74
Schmidt, Mary	cleaning	\$	45.00
Stan's Corner	gas	\$	309.40
State Hygienic	testing	\$	27.00
Van Wert	meters	\$	446.75
	Total	\$	22,635.54

**Revenues/Expenditures December 2020**

Electric	\$	137,789.20	\$	(58,073.04)
Water	\$	28,213.90	\$	(25,965.74)
Gas	\$	<u>94,209.16</u>	\$	<u>(59,552.39)</u>
	\$	260,212.26	\$	(143,591.17)