

Lake Park Municipal Utilities
Regular Meeting
January 19, 2022

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met January 19, 2022- 5:30PM at 217 Market Street, Lake Park, IA. Board Members present: Zahren, Morris, Hibma, O'Neill. Absent: Lemker. Others present: Marie Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche, Matt Carstensen.

Bills of necessity reviewed by Zahren.

The regular meeting was called to order by Zahren at 5:30PM.

Motion by Morris/O'Neill to approve the consent agenda which includes minutes for regular meeting on 12/15/2021; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; review accounts receivable aging report, review budget category report- all ayes; motion carried.

Electric report by Rasche Water report not available*

*Gas report by Doeden *City Administer report provided by Matthiesen*

Doeden informed the board that Northern Natural Gas is requesting the TBS station be updated due to repeatedly exceeding our reservation of natural gas. The proposed cost for the update is \$476, 617 and is to be paid by March 1, 2022, to ensure a November 1, 2022, in service date. Tabled until the February meeting.

Motion by O'Neill/Hibma to adjourn at 6:15PM – all ayes.

Tony Lemker, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 01/19/2022.

| <u>Payee</u> | <u>Description</u> | | |
|-------------------------------|--------------------------------|----|-----------------|
| Alliant Energy | TBS station | \$ | 21.28 |
| Benchmark Const, Inc | repair water mains | \$ | 2,565.00 |
| Bomgaars | supplies/clothing | \$ | 110.19 |
| Century Link | telephone | \$ | 594.51 |
| Card Service | supplies | \$ | 139.04 |
| City of Lake Park | Sewer/Trash | \$ | 51,004.28 |
| City of Lake Park | In Lieu of Taxes | \$ | 3,520.16 |
| City of Lake Park | administrator/internet | \$ | 3,992.64 |
| Clayton Energy | reservation/commodity/PEFA | \$ | 76,816.62 |
| Cooperative Energy | truck gas | \$ | 1,113.17 |
| Doeden, Todd | reimbursement for supplies | \$ | 9.12 |
| EFTPS-941 | payroll taxes | \$ | 7,551.35 |
| IPERS | retirement | \$ | 4,382.37 |
| IA Dept. of Natural Resources | annual tank fee | \$ | 65.00 |
| LPMU | Electric Sink. Fund | \$ | 16,500.00 |
| LPMU | health insurance | \$ | 550.00 |
| L&O Power | transmission/service agreement | \$ | 6,631.91 |
| MRES | WAPA/S-1/dues | \$ | 53,693.75 |
| O'Connor, Michael | refund deposit | \$ | 35.15 |
| Osceola Water | purchase water | \$ | 7,089.95 |
| Treasurer State of IA | sales tax | \$ | 4,917.00 |
| Treasurer State of IA | withholding | \$ | 1,015.00 |
| UMB Bank | bond fees | \$ | 250.00 |
| UDMO | reimb. LIHEAP | \$ | 741.29 |
| US Cellular | cell phones | \$ | 179.37 |
| Wellmark Blue Cross | health insurance | \$ | <u>6,508.18</u> |
| | Total | \$ | 249,996.33 |

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 01/19/2022.

| <u>Payee</u> | <u>Description</u> | | |
|-----------------------------|--------------------|----|----------|
| Alpha Wireless | server | \$ | 401.25 |
| Benchmark Const. | water main repairs | \$ | 2,805.00 |
| Border States | supplies | \$ | 2,449.16 |
| Carstensen's Meat & Grocery | supplies | \$ | 50.26 |
| Cohrs Construction | rock | \$ | 349.15 |
| Consumers | supplies | \$ | 216.38 |
| Culligan | office water | \$ | 34.50 |
| Dickinson County News | legals | \$ | 60.88 |
| Dakota Riggers& Tool | supplies | \$ | 1,163.60 |
| Farm Plan | UPS/supplies | \$ | 17.35 |
| Groebner | supplies | \$ | 1,024.67 |
| Harold K Scholtz | maintenance | \$ | 591.90 |
| IGL Teleconnect | internet | \$ | 146.00 |
| IAMU | training | \$ | 2,600.00 |
| IA. One Call | locates | \$ | 39.60 |
| IRBY | supplies | \$ | 1,835.05 |
| Jacobsen-Westergard | GPS mapping | \$ | 2,239.00 |
| Lake Park Auto Parts | supplies | \$ | 335.80 |
| Lake Park Repair | repairs | \$ | 20.33 |
| Lake Park Welding | supplies | \$ | 713.60 |
| Matheson | rent | \$ | 57.21 |
| Murphy Distributing | maintenance | \$ | 536.25 |
| New Pig | supplies | \$ | 429.55 |
| One Office Solution | maint. copier | \$ | 64.52 |
| Plumb Supply | supplies | \$ | 66.93 |

| | | | |
|------------------------|---------------|----|---------------|
| Mary Schmidt | labor | \$ | 90.00 |
| Skarshaug Testing Lab. | testing | \$ | 91.77 |
| Stan's Corner | gas | \$ | 88.50 |
| State Hygenic Lab | water testing | \$ | 81.00 |
| Utility Equipment | supplies | \$ | 427.93 |
| Todd Doeden | 2021 Wages | \$ | 83,981.78 |
| Aaron Erne | 2021 Wages | \$ | 46,049.15 |
| Kevin Henningsen | 2021 Wages | \$ | 99,318.20 |
| Ashley Hibma | 2021 Wages | \$ | 360.00 |
| Tony Lemker | 2021 Wages | \$ | 600.00 |
| Paige Morris | 2021 Wages | \$ | 330.00 |
| Sherlock O'Neill | 2021 Wages | \$ | 330.00 |
| Jermy Rasche | 2021 Wages | \$ | 71,305.89 |
| Linda Treharne | 2021 Wages | \$ | 46,924.80 |
| Gilbert Zahren | 2021 Wages | \$ | <u>330.00</u> |
| | Total | \$ | 368,556.96 |

Revenues/Expenditures December 2021

| | | | | |
|----------|----|-------------------|----|--------------------|
| Electric | \$ | 125,943.48 | \$ | (113,467.34) |
| Water | \$ | 34,908.08 | \$ | (31,661.18) |
| Gas | \$ | <u>101,725.21</u> | \$ | <u>(96,763.54)</u> |
| | \$ | 262,576.77 | \$ | (241,892.06) |