

Lake Park Municipal Utilities
Regular Meeting
January 17, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met January 17, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Wittrock, Jacobsen, Johnson. Others present; City Administrator Marie Matthiesen, Linda Treharne, Todd Doeden Dick Packebush.

The regular meeting was called to order by Jacobsen at 5:34PM.

Motion by Lemker/Johnson to approve consent agenda which includes minutes for regular meeting on 12/20/2017; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report not available * Water report provided by Rasche *

Gas report given by Doeden * City Administrator report provided by Matthiesen

Packebush, representing the Lake Park Development Corporation, was in attendance to request the annual grant. He provided all those financially assisted over the years and updated the board of possible upcoming businesses. Motion by Lemker/Wittrock to pay the FY17/18 annual grant to the Lake Park Development Corporation in the amount of \$10,000 – all ayes; motion carried.

Motion by Lemker/Wittrock to adjourn at 5:54PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 01/17/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	24.94
Bomgaars	clothing/supplies	\$	628.43
Card Service	clothing/supplies	\$	692.60
Century Link	telephone	\$	366.65
City of Lake Park	Administrator expense	\$	3,381.97
City of Lake Park	Sewer/Trash	\$	26,292.86
City of Lake Park	In Lieu of Taxes	\$	4,040.12
City of Lake Park	internet/office/mowing	\$	46.89
Cooperative Elevator	gas/supplies/filters	\$	9,350.12
EFTPS-941	payroll taxes	\$	4,716.30
Great Lakes Insurance	LED lighting rebate	\$	210.00
IPERS	employee retirement	\$	2,747.58
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
L&O Power	service/transmission agreement	\$	4,941.01
Osceola Water	purchase water	\$	2,925.67
Lane Sether	reimb. Gas	\$	74.13
Katie Serck	HVAC rebate	\$	325.00
Treasurer State of IA	State withholding	\$	942.00
Treasurer State of IA	Sales Tax	\$	4,055.00
US Cellular	cell phones	\$	163.40
Wellmark Blue Cross	health insurance	\$	4,239.37
MRES	WAPA/S-1/Dues	\$	58,421.53
Clayton Energy	Reservation/Commodity	\$	74,204.80
Todd Doeden	2017 Wages	\$	74,864.62
Douglas Goodell	2017 Wages	\$	330.00
Jordan Harlow	2017 Wages	\$	5,235.00
Brent Jacobsen	2017 Wages	\$	450.00
Carol Johnson	2017 Wages	\$	270.00
Tony Lemker	2017 Wages	\$	330.00
Jeremy Rasche	2017 Wages	\$	60,021.66
Lane Sether	2017 Wages	\$	71,096.64
Linda Treharne	2017 Wages	\$	42,577.60
Marcy Wittrock	2017 Wages	\$	300.00
	Total	\$	475,040.89

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 01/17/2018.

<u>Payee</u>	<u>Description</u>		
Alpha Wireless	repairs	\$	87.00
Dickinson County News	publish legals	\$	84.82
Mike Ehret	website	\$	29.74
Graphic Controls	supplies	\$	208.60
IA. Assoc. Of Mun. Utilities	conference	\$	325.00
IGL Teleconnect	internet	\$	130.00
IA One Call	locates	\$	31.50
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	275.99
Michael Chozen & Assoc.	legal fees	\$	105.00
Mangold	testing	\$	117.00
Matheson Linweld	supplies	\$	34.72
One Office Solution	supplies/maint contract	\$	76.06
Plumb Supply	supplies	\$	13.45
R&D Industries	server	\$	124.25
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	280.69

Total \$ 2,068.82

DECEMBER 2017 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	118,456.63	\$	116,886.34
Water	\$	19,482.02	\$	20,349.40
Gas	\$	<u>123,791.09</u>	\$	<u>91,253.51</u>
Total	\$	261,729.74	\$	228,489.25

Lake Park Municipal Utilities
Regular Meeting
February 21, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met February 21, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Wittrock, Jacobsen, Johnson. Others present; City Administrator Marie Matthiesen, Linda Treharne, Todd Doeden Jeremy Rasche, Lane Sether.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Wittrock to approve consent agenda which includes minutes for regular meeting on 01/17/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report given by Sether * Water report given by Rasche *

Gas report given by Doeden * City Administrator report provided by Matthiesen

New Business: After discussion motion by Lemker/Johnson to approve the proposed budget estimate for FY18/19 – all ayes; motion carried.

Motion by Goodell/Wittrock to contribute \$50 to Harris- Lake Park After Prom 2018- all ayes; motion carried.

Motion by Lemker/Johnson to adjourn at 6:02 PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 02/21/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	20.67
Bomgaars	clothing/supplies	\$	117.67
Bray, John	deposit refund	\$	100.77
Card Service	supplies/workshop	\$	420.95
Century Link	telephone	\$	517.68
City of Lake Park	Administrator expense	\$	3,381.97
City of Lake Park	Sewer/Trash	\$	27,469.67
City of Lake Park	In Lieu of Taxes	\$	4,339.14
City of Lake Park	internet/office/mowing	\$	46.89
Cooperative Elevator	gas/supplies	\$	482.68
EFTPS-941	payroll taxes	\$	4,671.36
IGL Teleconnect	internet	\$	130.00
IPERS	employee retirement	\$	2,758.15
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
L&O Power	service/transmission agreement	\$	4,176.28
Lake Park Development	annual grant	\$	10,000.00
Osceola Water	purchase water	\$	3,093.42
Jeremy Rasche	weatherization rebate	\$	750.00
Treasurer State of IA	State withholding	\$	947.00
Treasurer State of IA	Sales Tax	\$	4,840.00
US Cellular	cell phones	\$	163.61
Wellmark Blue Cross	health insurance	\$	4,239.37
MRES	WAPA/S-1/Dues	\$	61,604.68
Clayton Energy	Reservation/Commodity	\$	<u>84,544.47</u>
	Total	\$	235,591.43

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 02/21/2018.

<u>Payee</u>	<u>Description</u>		
Cohrs Construction	rock/sand	\$	433.64
Culligan Water	office	\$	31.73
Dickinson County News	publish legals	\$	98.50
Mike Ehret	website	\$	19.75
Electrical Engineering & Equip.	repairs	\$	468.13
G&R Controls	generators software	\$	2,040.00
IAMU	research assessment	\$	4,783.00
IA. One Call	locates	\$	4.50
Jaycox Impl.	repairs/rent	\$	1,569.69
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	416.22
Lake Park Foods	christmas ham	\$	42.45
Matheson Linweld	supplies	\$	68.32
One Office Solution	supplies/maint contract	\$	95.99
Plumb Supply	supplies	\$	339.05
R&D Industries	server	\$	70.00
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	<u>199.59</u>
	Total	\$	10,825.56

JANUARY 2018 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	162,548.41	\$	112,432.94
Water	\$	21,145.96	\$	18,924.88
Gas	\$	<u>114,500.05</u>	\$	<u>105,792.63</u>
Total	\$	298,194.42	\$	237,150.45

Lake Park Municipal Utilities
Regular Meeting
March 21, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met March 21, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Wittrock, Jacobsen, Johnson. Others present; City Administrator Marie Matthiesen, Linda Treharne, Todd Doeden Jeremy Rasche.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 02/21/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report provided Sether * Water report given by Rasche *

Gas report not available * City Administrator report provided by Matthiesen

Motion by Lemker/Wittrock to approve fulltime summer help – all ayes; motion carried.

Motion by Jacobsen/Lemker to continue sponsoring the LPMU sign at the ballfields for the Northwest Iowa Youth Athletic Association – all ayes; motion carried.

Motion by Johnson/Lemker to approve the purchase of a new vac for \$42,000 with trade in of the utilities current vac; \$20,000 to be paid this current fiscal year and the remaining balance to be paid July 1st, 2018.

Motion by Wittrock/Johnson to adjourn at 5:44 PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Lake Park Municipal Utilities
Regular Meeting
April 18, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met April 18, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Wittrock, Jacobsen, Johnson. Others present; Linda Treharne, Todd Doeden, Jeremy Rasche, Lane Sether.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 03/21/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report given by Sether * Water report given by Rasche *

Gas report given by Doeden* City Administrator report provided by Matthiesen

DGR Engineering provided two quotes to purchase replacement backup batteries for the generation plant; Harold E. Scholz Company \$18,000 and HM Cragg \$16,411.08. Motion by Goodell/Lemker to purchase the batteries from HM Cragg – all ayes; motion carried.

Motion by Johnson/Wittrock to approve the proposal for G& R Controls to replace the garage door limit switches and the switchboard power contact for the generation plant in the amount of \$2945 – all ayes; motion carried.

Motion by Jacobsen/Lemker to approve the revised March 2018 O&M Manual & the Emergency Procedures for the gas department – all ayes; motion carried.

Motion by Wittrock/Johnson to adjourn @ 5:42PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 04/18/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	19.96
Bomgaars	supplies	\$	9.15
Century Link	telephone	\$	441.43
City of Lake Park	Administrator expense	\$	4,305.25
City of Lake Park	Sewer/Trash	\$	26,945.13
City of Lake Park	In Lieu of Taxes	\$	4,845.80
City of Lake Park	internet/office/mowing	\$	66.89
Cooperative Elevator	gas/supplies/filters	\$	447.67
EFTPS-941	payroll taxes	\$	4,333.23
IGL Teleconnect	internet	\$	130.00
IPERS	employee retirement	\$	4,160.57
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
L&O Power	transmission service/agreement	\$	3,759.75
NWIYAA	ballfield sign	\$	150.00
Osceola Water	purchase water	\$	3,563.78
Pioneer Printing	printing return addresses	\$	222.00
Schepmann Const. & Development	gas service	\$	800.00
Stammer, Rhonda/Steve Clayton	deposit refund	\$	106.33
Treasurer State of IA	State withholding	\$	1,467.00
Treasurer State of IA	Sales Tax	\$	4,755.00
US Cellular	cell phones	\$	148.61
Phillip Waldron	deposit refund	\$	156.53
Wellmark Blue Cross	health insurance	\$	4,239.37
MRES	WAPA/S-1/Dues	\$	44,403.43
Clayton Energy	Reservation/Commodity	\$	<u>54,777.71</u>
	Total	\$	181,029.59

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 04/18/2018.

<u>Payee</u>	<u>Description</u>		
Automatic Systems	repairs	\$	774.25
Culligan Water	office	\$	23.80
DGR Engineering	fees	\$	261.00
Dickinson County News	publish legals	\$	22.34
Ehret, Mike	website	\$	39.50
Farm Plan	UPS	\$	12.48
Ferguson	handheld support	\$	1,300.00
G&R Controls	generators software	\$	1,800.00
Groebner	supplies	\$	688.76
Harold K Scholz Co.	generators software	\$	2,170.35
IAMU	manuals/workshop	\$	150.00
Kriz Davis Co.	fixtures	\$	2,981.02
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	81.36
Lake Park Foods	supplies	\$	39.83
Matheson Linweld	supplies	\$	34.72
Mangold	testing	\$	117.00
One Office Solution	supplies/maint contract	\$	72.28
R&D Industries	server	\$	95.50
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	253.44
Vector	insurance	\$	525.99
Wesco	meters	\$	<u>470.80</u>
	Total	\$	12,059.42

MARCH 2018 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	124,838.32	\$	85,292.48
Water	\$	20,650.72	\$	30,454.63
Gas	\$	<u>81,664.51</u>	\$	<u>76,580.23</u>
Total	\$	227,153.55	\$	192,327.34

Lake Park Municipal Utilities
Regular Meeting
May 16, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met May 16, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Jacobsen, Johnson. Absent; Wittrock, Goodell. Others present; Marie Matthiesen, Linda Treharne, Todd Doeden.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 04/18/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Lemker reviewed the bills of necessity.

Electric report not available * Water report not available *

Gas report given by Doeden* City Administrator report provided by Matthiesen

Doeden informed the Board on the cost of increasing the natural gas reservation: he will provide more information at later date.

Motion by Lemker/Johnson to adjourn @ 5:42PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 05/16/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	20.67
Bomgaars	supplies/clothing	\$	443.98
Card Service	clothing/supplies	\$	900.60
Century Link	telephone	\$	368.48
City of Lake Park	Administrator expense	\$	3,381.97
City of Lake Park	Sewer/Trash	\$	27,084.09
City of Lake Park	In Lieu of Taxes	\$	4,001.06
City of Lake Park	internet/office/mowing	\$	46.89
Cooperative Elevator	gas/supplies/fuel	\$	5,312.19
Doeden, Todd	reimbursement	\$	44.72
EFTPS-941	payroll taxes	\$	4,908.88
Forbes, Pat	HVAC rebate	\$	325.00
IPERS	employee retirement	\$	3,140.72
Becky Jones	refund credit	\$	10.77
LPMU	Electric Sink. Fund	\$	16,500.00
LPMU	H S A	\$	275.00
Osceola Water	purchase water	\$	3,356.10
Treasurer State of IA	State withholding	\$	1,150.00
Treasurer State of IA	Sales Tax	\$	4,553.00
Turner, Clayton	refund deposit	\$	171.14
US Cellular	cell phones	\$	479.39
Vermeer Iowa	vac	\$	14,250.00
Wellmark Blue Cross	health insurance	\$	4,239.37
Worrick, Aleene	HVAC rebate	\$	325.00
MRES	WAPA/S-1/Dues	\$	41,857.92
Clayton Energy	Reservation/Commodity	\$	<u>34,457.53</u>
	Total	\$	171,604.47

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 05/16/2018.

<u>Payee</u>	<u>Description</u>		
Century Link	telephone	\$	74.00
Culligan Water	office	\$	21.95
Cohrs	water main repair	\$	683.00
Core & Main	supplies	\$	147.20
DGR Engineering	fees	\$	1,269.78
Dickinson County News	publish legals	\$	98.50
Ehret, Mike	website	\$	26.25
Energy Economics	meters	\$	7,100.70
G&R Controls	generators software	\$	9,136.00
Groebner	supplies	\$	1,046.48
HM Cragg	temporary backup batteries	\$	1,751.06
IAMU	workshop	\$	410.00
IGL	internet	\$	130.00
Interstate	maintenance	\$	885.00
Kriz Davis Co.	crimper	\$	1,920.65
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	512.22
Lake Park Foods	supplies	\$	3.00
Lakes News Shopper	help wanted ad	\$	21.00
Matheson Linweld	supplies	\$	33.60
One Office Solution	supplies/maint contract	\$	99.40
Plumb Supply	supplies	\$	312.82
R&D Industries	server	\$	70.00
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	289.29

Wesco

meters

	\$	<u>96.30</u>
Total	\$	26,283.20

APRIL 2018 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	115,202.74	\$	85,076.63
Water	\$	19,471.30	\$	23,378.44
Gas	\$	<u>58,843.93</u>	\$	<u>52,612.46</u>
Total	\$	193,517.97	\$	161,067.53

Lake Park Municipal Utilities
Regular Meeting
June 20, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met June 20, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Johnson, Wittrock. Absent; Jacobsen. Others present; Marie Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche, Lane Sether.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Johnson/Goodell to approve consent agenda which includes minutes for regular meeting on 05/16/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report given by Sether * Water report given by Rasche *

Gas report given by Doeden* City Administrator report provided by Matthiesen

No action taken on the contribution to Pearl Valley (Lake Park) Care Center sky lanterns.

Motion by Johnson/Wittrock to contribute \$50 to Team Emersombiguns – all ayes; motion carried.

Motion by Wittrock/Johnson to contribute \$500 to the Lake Park Town & Country Boosters- all ayes; motion carried.

Goodell introduced and moved to adopt Resolution #01-18 “RESOLUTION PROVIDING FOR SALARIES, WAGES AND MILEAGE REIMBURSEMENT FOR EMPLOYEES OF THE LAKE PARK MUNICIPAL UTILITIES, LAKE PARK, IA” second by Johnson.

Roll call vote; Ayes – Goodell, Johnson, Lemker, Wittrock. Nays – none.

The board was informed the Iowa General Assembly repealed the requirement to offer energy efficiency programs. Motion by Wittrock/Goodell to discontinue gas rebates effective immediately – all ayes; motion carried.

The Utilities is required to send request for qualifications to engineering companies for the purpose of seeking a Community Development Block Grant (CDBG) for the water improvement project. Jacobsen-Wetergard & Associates and DGR Engineering were the two proposals received; after reviewing and ranking, DGR- 400 points and Jacobsen- Westergard – 385 points. Motion by Wittrock/Johnson to proceed with DGR Engineering – all ayes; motion carried.

Motion by Wittrock/Johnson to adjourn @ 6:05PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 06/20/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	22.19
Bomgaars	supplies/clothing	\$	320.76
Card Service	clothing/supplies/workshop	\$	1,140.46
Century Link	telephone	\$	442.29
City of Lake Park	Administrator expense	\$	3,381.97
City of Lake Park	Sewer/Trash	\$	28,327.94
City of Lake Park	In Lieu of Taxes	\$	3,797.05
City of Lake Park	internet/office/mowing	\$	75.29
City of Sibley	mutual aid	\$	246.17
Cooperative Elevator	gas/supplies/filters	\$	969.54
Doeden, Todd	reimbursement mileage/hotel	\$	339.80
EFTPS-941	payroll taxes	\$	6,893.28
IPERS	employee retirement	\$	2,793.34
IGL	internet	\$	130.00
Jacobson, Mike	deposit refund	\$	601.33
LPMU	Electric Sink. Fund	\$	16,500.00
L&O Power	transmission/service agreement	\$	3,474.07
Osceola Water	purchase water	\$	3,981.45
Rasche, Jeremy	reimbursement mileage/supplies	\$	287.38
Stan's Corner	rebate	\$	480.32
Treasurer State of IA	State withholding	\$	1,017.00
Treasurer State of IA	Sales Tax	\$	3,987.00
US Cellular	cell phones	\$	148.43
Wellmark Blue Cross	health insurance	\$	5,042.42
Winters, Kathy	HVAC rebate	\$	400.00
MRES	WAPA/S-1/Dues	\$	38,032.48
Clayton Energy	Reservation/Commodity	\$	32,323.87
	Total	\$	155,155.83

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 06/20/2018.

<u>Payee</u>	<u>Description</u>		
Culligan Water	office	\$	29.75
Cohrs	washed rock	\$	278.54
Dickinson County News	publish legals	\$	210.67
Ehret, Mike	website	\$	19.75
Engineering Unlimited	padlocks	\$	349.27
Ferguson	meters	\$	46,858.68
Groebner	supplies	\$	108.66
Greg's Electric	replace light fixtures	\$	2,574.41
IAMU	energizers	\$	166.84
Ia. One Call	locates	\$	26.10
Jaycox	repairs	\$	40.40
Kriz Davis Co.	gloves	\$	243.98
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	503.81
Lake Park Foods	supplies	\$	32.45
Lake Park Repair	battery	\$	124.07
Matheson Linweld	supplies	\$	38.44
Mr. Drain Man	rental building	\$	160.50
Noteboom	UPS	\$	12.48
One Office Solution	supplies/maint contract	\$	172.33
Plumb Supply	supplies	\$	113.78
R&D Industries	server	\$	84.37
Mary Schmidt	labor	\$	45.00
Stan's Corner	gas	\$	316.23

VanWert	meters	\$	18,323.75
Wesco	supplies	\$	<u>1,872.50</u>
	Total	\$	72,806.76

MAY 2018 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	111,855.46	\$	84,568.46
Water	\$	20,855.55	\$	24,214.61
Gas	\$	<u>28,485.97</u>	\$	<u>47,537.91</u>
Total	\$	161,196.98	\$	156,320.98

Lake Park Municipal Utilities
Regular Meeting
July 18, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met July 18, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Johnson, Jacobsen. Absent; Wittrock
Others present; Marie Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 06/20/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report given by Rasche * Water report given by Rasche *

Gas report given by Doeden* City Administrator report provided by Matthiesen

Motion by Goodell/Jacobsen to contribute \$200 to the Harris-Lake Park Athletic Booster Club programs – all ayes; motion carried.

Lemker introduced and moved to adopt Resolution #02-18 “RESOLUTION OF THE LAKE PARK MUNICIPAL UTILITIES TO REQUEST THE ASSISTANCE OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION.” second by Johnson.

Roll call vote; Ayes – Goodell, Johnson, Lemker, Jacobsen. Nays – none.

Motion by Johnson/Goodell to adjourn at 5:46PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 07/18/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	19.39
Bomgaars	supplies	\$	26.72
Card Service	supplies	\$	3.76
Century Link	telephone	\$	366.77
City of Lake Park	Administrator expense	\$	3,445.40
City of Lake Park	Sewer/Trash	\$	29,498.44
City of Lake Park	In Lieu of Taxes	\$	3,864.29
City of Lake Park	internet/office/mowing	\$	249.29
Cooperative Elevator	gas/supplies/filters	\$	489.30
Clayton Energy	Reservation/Commodity	\$	12,973.68
EFTPS-941	payroll taxes	\$	4,864.28
IPERS	employee retirement	\$	2,881.54
IGL	internet	\$	130.00
IA. Dept. of Transportation	Vac trailer sales tax	\$	255.00
IMWCA	work comp	\$	3,601.00
Tana Kruger	deposit refund	\$	92.94
LPMU	Electric Sink. Fund	\$	16,500.00
L&O Power	transmission/service agreement	\$	3,478.32
Lake Park T&C Boosters	contribution	\$	500.00
MRES	WAPA/S-1/Dues	\$	44,547.32
Osceola Water	purchase water	\$	3,370.29
Lane Sether	reimbursement phone exp.	\$	31.42
Team Emersumbiguns	contribution	\$	50.00
Treasurer State of IA	State withholding	\$	1,087.00
Treasurer State of IA	Sales Tax	\$	3,498.00
US Cellular	cell phones	\$	251.63
Vermeer Iowa	remaining balance of Vac	\$	27,750.00
Wellmark Blue Cross	health insurance	\$	5,834.22
Ziegler	forks	\$	3,640.00
	Total	\$	173,300.00

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 07/18/2018.

<u>Payee</u>	<u>Description</u>		
Culligan Water	office	\$	29.75
Cohrs	dirt	\$	300.50
Dickinson County News	publish legals	\$	114.00
Ehret, Mike	website	\$	79.74
Energy Economics	meters	\$	15,070.99
Ferguson	meters	\$	9,042.96
Gas Odorant Service	gas odorant	\$	2,838.43
IA Dept. of Natural Resources	annual fee	\$	142.72
Jaycox	rent skid loader	\$	107.00
KUOO	public awareness	\$	100.00
L&O Power	transmission/service agreement	\$	3,680.59
Lake Park Auto Parts	supplies	\$	421.38
Murphy Tractor & Equipment	repair backhoe	\$	3,613.10
Matheson Tri Gas	rent	\$	37.20
One Office Solution	supplies/maint contract	\$	121.64
Plumb Supply	supplies	\$	201.01
PMMIC	insurance	\$	788.00
Power Manager	dues	\$	50.00
R&D Industries	server	\$	83.50
Sanford Sheldon Hospital	testing	\$	74.00
Mary Schmidt	labor	\$	45.00

Wesco

supplies		\$	<u>1,564.61</u>
	Total	\$	38,506.12

JUNE 2018 RECAP OF REVENUES & EXPENDITURES BY FUND

Electric	\$	137,189.96	\$	102,770.98
Water	\$	26,763.70	\$	28,707.07
Gas	\$	<u>25,057.37</u>	\$	<u>38,529.26</u>
Total	\$	189,011.03	\$	170,007.31

Lake Park Municipal Utilities
Regular Meeting
August 15, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met August 15, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Johnson, Jacobsen. Absent; Wittrock. Goodell Others present; Marie Matthiesen, Linda Treharne, Richard Packebush, Scott Mitchell, Logan Smidt

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 07/18/2018; review and approval of bills; review cash asset accounts; approve regular agenda - all ayes; motion carried.

Lemker reviewed the bills of necessity, payroll journal and bank statement reconciliation reports.

City Administrator report provided by Matthiesen

Mitchell and Packebush, representing the SLPIA, were in attendance to update the board on the Silver Lake restoration project. Motion by Johnson/Lemker to pay the FY18/19 annual grant to the Silver Lake Park Improvement Association in the amount of \$2500 – all ayes; motion carried.

Logan Smidt, representing DGR, was in attendance to review the water system improvement water project service agreement with DGR. The agreement will provide the utilities with a study, preliminary design and final design of the project along with estimated services for easements and permits. Motion by Lemker/Johnson to approve the contract with DGR in the amount of \$65,500 – all ayes – motion carried.

Motion by Johnson/Lemker to adjourn at 5:47PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 08/15/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	21.39
Bomgaars	supplies/clothing	\$	501.91
Card Service	boots/postage	\$	226.11
Century Link	telephone	\$	457.91
City of Lake Park	Administrator expense	\$	3,577.03
City of Lake Park	Sewer/Trash	\$	29,228.73
City of Lake Park	In Lieu of Taxes	\$	7,401.31
City of Lake Park	internet/office/mowing	\$	234.57
Cooperative Elevator	gas/supplies/filters	\$	489.98
Clayton Energy	Reservation/Commodity	\$	22,761.70
EFTPS-941	payroll taxes	\$	5,170.18
Kathy Grienke	HVAC rebate	\$	325.00
H-LP Booster Club	programs	\$	200.00
IA One Call	locates	\$	23.40
IPERS	employee retirement	\$	3,247.93
LPMU	Electric Sink. Fund	\$	16,500.00
MRES	WAPAS-1/Dues	\$	57,858.03
Osceola Water	purchase water	\$	5,278.46
Stan's Corner	gas	\$	1,149.13
Treasurer State of IA	State withholding	\$	1,189.00
Treasurer State of IA	Sales Tax	\$	3,976.00
US Cellular	cell phones	\$	163.27
Wellmark Blue Cross	health insurance	\$	5,438.32
	Total	\$	165,419.36

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 08/15/2018.

<u>Payee</u>	<u>Description</u>		
Culligan Water	office	\$	23.80
Dickinson County News	publish legals	\$	99.41
Echo	supplies	\$	808.24
Ehret, Mike	website	\$	19.75
Energy Economics	meters	\$	3,583.45
Ferguson	meters	\$	11,986.99
Groebner	supplies	\$	451.87
IGL	internet	\$	130.00
Interstate Power Systems	maint/repairs	\$	5,920.33
Jaycox	supplies	\$	3.85
Kriz Davis	supplies	\$	1,166.82
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	280.97
Matheson Tri Gas	rent	\$	38.44
Noteboom	UPS	\$	24.96
Niemeier Spine & Sports	testing	\$	65.00
One Office Solution	supplies/maint contract	\$	128.52
Plumb Supply	supplies	\$	164.45
R&D Industries	server	\$	734.20
Sensit Technologies	supplies	\$	204.06
Mary Schmidt	labor	\$	45.00
Utility Equipment	supplies	\$	584.82
VECTOR	dues	\$	3,829.99
Van Wert Inc.	meters	\$	2,380.75
	Total	\$	32,775.67

Lake Park Municipal Utilities
Regular Meeting
September 19, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met September 19, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Goodell, Johnson, Jacobsen; Wittrock. Absent; Lemker Others present; Marie Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche; Ebony Rahe.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Goodell to approve consent agenda which includes minutes for regular meeting on 08/15/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda; review payroll summary report; review bank statement reconciliation report - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report not available * Water report given by Rasche *

Gas report given by Doeden* City Administrator report provided by Matthiesen*

Rahe, representing Williams & Co., was in attendance to inform the board of findings and to answer any questions concerning the audit performed for FY17/18. Motion by Wittrock/Johnson to approve the FY17/18 audit – all ayes; motion carried.

Utilities received a letter from Osceola Rural Water regarding taking a 42-60 percent increase in water purchased effective September 2018. After discussion, the Board wants more financial information for the bases of this increase and for Matthiesen/Rasche to schedule a meeting with their manager. Board will discuss at the October meeting.

Motion by Goodell/Wittrock to contribute \$500 to Lake Park Historical Society's annual Christmas lighting contest – all ayes; motion carried.

Motion by Wittrock/Jacobsen to adjourn at 6:17PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 09/19/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	20.72
Card Service	postage	\$	1.21
Century Link	telephone	\$	526.07
City of Lake Park	Administrator expense	\$	3,577.03
City of Lake Park	Sewer/Trash	\$	28,872.93
City of Lake Park	In Lieu of Taxes	\$	8,938.02
City of Lake Park	internet/office/mowing	\$	172.88
Cooperative Elevator	gas/supplies/filters	\$	431.15
Clayton Energy	Reservation/Commodity	\$	26,269.35
EFTPS-941	payroll taxes	\$	4,880.31
IA.Rural water Assoc.	conference	\$	300.00
IA.Utilities Board	assessments	\$	905.00
IGL Teleconnect	internet	\$	130.00
IPERS	employee retirement	\$	3,075.63
L & O Power	transmission/service agreement	\$	3,941.55
LPMU	Electric Sink. Fund	\$	16,500.00
MRES	WAPA/S-1/Dues	\$	62,424.06
Osceola Water	purchase water	\$	4,493.17
Rasche, Jermey	supplies	\$	53.49
Silver Lake Improvement Assoc.	contribution	\$	2,500.00
Stan's Corner	AC rebate	\$	400.00
Treasurer State of IA	State withholding	\$	1,108.00
Treasurer State of IA	Sales Tax	\$	3,878.00
UDMO	reim. LIHEAP	\$	181.07
US Cellular	cell phones	\$	163.27
Utility Equipment Co.	supplies	\$	20.00
Wellmark Blue Cross	health insurance	\$	5,438.32
	Total	\$	179,201.23

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 09/19/2018.

<u>Payee</u>	<u>Description</u>		
Alpha Wireless	repairs	\$	170.00
Automatic Systems	repairs	\$	2,643.23
Blue Otter	public awareness	\$	395.58
Culligan Water	office	\$	23.80
Core & Main	meters	\$	569.83
Dickinson County News	publish legals	\$	93.02
Energy Economics	meters	\$	2,363.84
Farm Plan	UPS	\$	24.08
Ferguson	meters	\$	4,285.91
Galen's Pro Mow	repairs	\$	74.62
Greg's Electric	repairs	\$	342.32
Groebner	supplies	\$	465.58
IAMU	enegizers/workshop	\$	636.84
Kriz Davis	supplies	\$	214.00
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	88.43
Lake Park Auto Repair	repairs	\$	126.26
Lake Park Foods	supplies	\$	3.00
Milford Municipal Utilities	supplies	\$	61.25
Matheson Tri Gas	rent	\$	38.44
Murphy Tractor & Equipment	repairs	\$	912.00
One Office Solution	supplies/maint contract	\$	140.68
Plumb Supply	supplies	\$	167.84
R&D Industries	server	\$	70.00

Sanford Health Occupational	testing	\$	35.00
Stan's Corner	gas	\$	483.43
Mary Schmidt	labor	\$	45.00
Tri State Rental	repairs	\$	256.89
Van Wert Inc.	meters	\$	2,926.45
Williams & Co	audit	\$	<u>4,200.00</u>
	Total	\$	21,957.32

Revenues/Expenditures August 2018

Electric	\$	143,166.54	\$	81,940.07
Water	\$	27,773.40	\$	18,722.51
Gas	\$	<u>30,294.22</u>	\$	<u>45,034.76</u>
	\$	201,234.16	\$	145,697.34

Lake Park Municipal Utilities
Regular Meeting
October 17th, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met October 17th, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Johnson, Jacobsen; Wittrock. Absent; Goodell. Others present; Marie Matthiesen, Linda Treharne, Todd Doeden.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Lemker to approve consent agenda which includes minutes for regular meeting on 09/19/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda; review payroll summary report; review bank statement reconciliation report - all ayes; motion carried.

Lemker reviewed the bills of necessity.

Electric report not available * Water report not available *

Gas report given by Doeden* City Administrator report provided by Matthiesen*

Old Business: Matthiesen updated the board on the meeting with Westerman and Nebelsick, who were representing Osceola Rural Water. Matthiesen had requested delaying the price increase to July 2019 allowing time to budget the increase for next fiscal year; Westerman will need his board's approval. Tabled to next regular utility meeting.

New Business: Lemker introduced and moved to adopt Resolution #03-18 "A RESOLUTION AUTHORIZING THE PURCHASE OF NATURAL GAS FROM PEFA, INC.; APPROVING THE EXECUTION AND DELIVERY OF A GAS SUPPLY AGREEMENT AND OTHER DOCUMENTS RELATING TO SAID PURCHASE; APPROVING THE ISSUANCE OF BONDS BY PEFA, INC.; AND ADDRESSING RELATED MATTERS" second by Wittrock. Roll call vote; Ayes – Johnson, Lemker, Wittrock, Jacobsen. Nays – none.

Doeden expressed concerns of the new code for concealed gas pipe/fittings. Board all agreed to have the utilities attorney create a document for customers to sign at Doedens discretion.

Motion by Wittrock/Lemker to adjourn at 5:55PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 10/17/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	19.39
Bomgaars	supplies	\$	27.81
Card Service	workshop	\$	100.58
Century Link	telephone	\$	454.57
City of Lake Park	Administrator expense	\$	5,106.67
City of Lake Park	Sewer/Trash	\$	29,313.06
City of Lake Park	In Lieu of Taxes	\$	9,244.28
City of Lake Park	internet/office/mowing	\$	144.09
Cooperative Elevator	supplies	\$	34.00
Cooperative Energy	gas	\$	520.42
Clayton Energy	Reservation/Commodity	\$	22,195.37
Doeden, Todd	mileage	\$	68.13
EFTPS-941	payroll taxes	\$	4,981.01
Great Iowa Treasure Hunt	refund credit balances	\$	192.76
IA. Section AWWA Region 3	workshop	\$	45.00
IPERS	employee retirement	\$	4,850.61
L & O Power	transmission/service agreement	\$	3,826.87
LPMU	Electric Sink. Fund	\$	16,500.00
Lake Park Historical Society	contribution	\$	500.00
MRES	WAPA/S-1/Dues	\$	56,202.94
Osceola Water	purchase water	\$	5,226.43
Rasche, Jeremy	conference	\$	188.16
Treasurer State of IA	State withholding	\$	1,697.00
Treasurer State of IA	Sales Tax	\$	4,141.00
US Cellular	cell phones	\$	163.27
Wellmark Blue Cross	health insurance	\$	5,438.32
	Total	\$	171,181.74

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 10/17/2018.

<u>Payee</u>	<u>Description</u>		
AM Conservation	LED bulbs	\$	82.26
Border States	supplies	\$	580.74
Culligan Water	office	\$	17.85
DGR Engineering	engineering fees	\$	6,000.00
Dickinson County News	publish legals	\$	111.72
Ehret, Mike	website	\$	39.50
Energy Economics	meters	\$	1,789.83
Farm Plan	UPS	\$	30.33
IGL Teleconnect	internet	\$	130.00
Ia. Dept. of Natural Resources	permit	\$	134.00
Ia. One Call	locates	\$	48.60
Kidd Construction	boring	\$	2,295.00
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	112.14
LBR Enterprises	decal	\$	70.00
Lake Park Foods	supplies	\$	29.85
Mangold	testing	\$	554.00
Matheson Tri Gas	rent	\$	37.20
Michael Chozen & Assoc.	legal fees	\$	52.50
Municipal Supply	meters	\$	1,460.95
One Office Solution	supplies/maint contract	\$	83.67
R&D Industries	server	\$	95.50
Skarshaug Testing Lab	testing	\$	68.80
Stan's Corner	gas	\$	172.76
Mary Schmidt	labor	\$	45.00

Wesco	supplies	\$	2,930.53
Williams & Co	audit	\$	<u>7,500.00</u>
	Total	\$	24,572.73

Revenues/Expenditures September 2018

Electric	\$	121,460.47	\$	93,711.98
Water	\$	23,464.28	\$	20,494.06
Gas	\$	<u>25,804.97</u>	\$	<u>43,581.10</u>
	\$	170,729.72	\$	157,787.14

Lake Park Municipal Utilities
Regular Meeting
November 21, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met November 21st, 2018 – 5:30PM – 217 Market Street, Lake Park. Board Members present; Lemker, Johnson, Goodell. Absent; Jacobsen, Wittrock. Others present; Marie Matthiesen, Linda Treharne.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Johnson/Goodell to approve consent agenda which includes minutes for regular meeting on 10/17/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda; review payroll summary report; review bank statement reconciliation report - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report not available * Water report not available *

Gas report not available * City Administrator report provided by Matthiesen*

Old Business; Board was provided with Osceola Rural Water new rate schedule for the water rate increases; board all agreed to table until next regular meeting.

New Business; After discussion, motion by Goodell/Johnson to accept the audit proposal from Williams and Company for fiscal years ending June 30th, 2019, 2020 & 2021 – all ayes; motion carried.

Motion by Johnson/Goodell to adjourn at 5:43PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 11/21/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station		
Auditor of State	filing fee	\$	175.00
Card Service	workshop/postage	\$	1,157.58
Century Link	telephone	\$	378.55
City of Lake Park	Sewer/Trash	\$	29,754.13
City of Lake Park	In Lieu of Taxes	\$	5,443.95
City of Lake Park	internet/office/mowing/admin	\$	3,623.92
Cooperative Elevator	supplies	\$	56.17
Cooperative Energy	gas	\$	569.53
Clayton Energy	Reservation/Commodity	\$	26,523.03
Doeden, Todd	ink	\$	49.18
EFTPS-941	payroll taxes	\$	6,885.20
HM Cragg	back up batteries	\$	17,078.35
IMWCA	insurance	\$	6.00
IPERS	employee retirement	\$	2,973.98
IA. Utility Board	assessments	\$	2,137.00
L & O Power	transmission/service agreement	\$	3,410.23
LPMU	Electric Sink. Fund	\$	16,500.00
MRES	WAPA/S-1/Dues	\$	41,071.68
Mangold	testing	\$	170.00
Sether, Lane	workshop	\$	39.51
Treasurer State of IA	State withholding	\$	992.00
Treasurer State of IA	Sales Tax	\$	3,454.00
US Cellular	cell phones	\$	163.66
Warborg, Teresa	refund deposit	\$	292.17
Wellmark Blue Cross	health insurance	\$	5,438.32
	Total	\$	168,343.14

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 11/21/2018.

<u>Payee</u>	<u>Description</u>		
Border States	supplies	\$	1,176.33
Culligan Water	office	\$	23.80
Century Link	telephone	\$	74.00
Dickinson County News	publish legals	\$	108.53
Ehret, Mike	website	\$	19.75
Farm Plan	UPS/supplies	\$	346.61
Ferguson Waterworks	meters	\$	792.75
Groebner	supplies	\$	78.78
IA. Rural Water Assoc.	dues	\$	275.00
Ia. One Call	locates	\$	23.40
Jaycox	supplies	\$	1.16
KUOO	public awareness	\$	100.00
Lake Park Auto Parts	supplies	\$	161.63
Lake Park Foods	supplies	\$	18.04
Matheson Tri Gas	rent	\$	38.44
Market Street Tire	repairs	\$	65.00
Murphy Tractor & Equipment	repairs	\$	3,299.68
One Office Solution	supplies/maint contract	\$	170.41
R&D Industries	server	\$	70.00
Stan's Corner	gas	\$	181.05
Mary Schmidt	labor	\$	45.00
TT Technologies	repairs	\$	358.68
Wesco	supplies	\$	2,725.50
	Total	\$	10,153.54

Revenues/Expenditures October 2018

Electric	\$	125,460.40	\$	94,942.26
Water	\$	21,307.76	\$	21,638.70
Gas	\$	<u>64,782.27</u>	\$	<u>47,589.48</u>
	\$	211,550.43	\$	164,170.44

Lake Park Municipal Utilities
Regular Meeting
December 19, 2018

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met December 19, 2018 - 5:30PM - 217 Market Street, Lake Park. Board Members present; Lemker, Johnson, Goodell, Jacobsen, Wittrock. Others present; Marie Matthiesen, Linda Treharne, Todd Doeden, Jeremy Rasche.

The regular meeting was called to order by Jacobsen at 5:30PM.

Motion by Johnson/Goodell to approve consent agenda which includes minutes for regular meeting on 11/21/2018; review and approval of bills; review cash asset accounts; review budget category report; approve regular agenda; review payroll summary report; review bank statement reconciliation report - all ayes; motion carried.

Goodell reviewed the bills of necessity.

Electric report provided by Sether * Water report given by Rasche *

Gas report given by Doeden * City Administrator report provided by Matthiesen*

Old Business: The Board all agreed to table the Osceola Rural Water rate increase until the next regular meeting.

New Business: Motion by Goodell/Johnson to approve a one year lease with Ashely Hibma, Avery Rose Boutique for the property at 219 Market Street effective December 1st, 2018 thru November 30th, 2019 – all ayes; motion carried.

Motion by Jacobsen/Wittrock to appoint Doeden as the Public Energy Facilities Authority (PEFA) representative – all ayes; motion carried.

Motion by Jacobsen/Johnson to approve a gift certificate at Lake Park Foods for a Christmas ham or turkey for the utility employees – all ayes; motion carried.

Motion by Wittrock/Johnson to adjourn at 5:44PM – all ayes.

Brent Jacobsen, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 12/19/2018.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	19.39
Bomgaars	clothing	\$	286.09
Card Service	workshop/clothing	\$	1,101.56
Century Link	telephone	\$	452.95
City of Lake Park	Sewer/Trash	\$	29,310.84
City of Lake Park	In Lieu of Taxes	\$	4,521.28
City of Lake Park	internet/office/mowing/admin	\$	3,623.92
Cooperative Elevator	supplies	\$	380.86
Cooperative Energy	gas	\$	560.61
Clayton Energy	Reservation/Commodity	\$	52,593.69
EFTPS-941	payroll taxes	\$	4,320.69
IPERS	employee retirement	\$	2,927.89
IGL	internet	\$	130.00
L & O Power	transmission/service agreement	\$	3,840.81
LPMU	Electric Sink. Fund	\$	16,500.00
MRES	WAPA/S-1/Dues	\$	51,683.13
Osceola Water	purchase water	\$	7,585.82
Reason, Matt	refund deposit	\$	326.13
Treasurer State of IA	State withholding	\$	970.00
Treasurer State of IA	Sales Tax	\$	3,593.00
US Cellular	cell phones	\$	163.66
Weber, Tim	refund deposit	\$	143.60
Wellmark Blue Cross	health insurance	\$	<u>5,438.32</u>
	Total	\$	190,474.24

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 12/19/2018.

<u>Payee</u>	<u>Description</u>		
Border States	supplies	\$	2,969.10
Culligan Water	office	\$	17.85
DGR Engineering	fees	\$	6,000.00
Ehret, Mike	website	\$	57.66
Energy Economics	battery	\$	209.87
Farm Plan	UPS/supplies	\$	244.50
G&R Controls	repairs	\$	554.86
Hach Company	chemicals	\$	737.67
IAMU	energizers	\$	166.84
Ia. One Call	locates	\$	43.20
KUOO	public awareness	\$	105.00
Lake Park Auto Parts	supplies	\$	220.93
Lake Park Foods	supplies	\$	39.95
Lake Park Body Shop	repairs	\$	489.92
Matheson Tri Gas	rent	\$	37.20
Nebraska Municipal Power Pool	software	\$	4,240.00
Niemeier Spine & Sports	testing	\$	45.00
One Office Solution	supplies/maint contract	\$	124.81
R&D Industries	server	\$	70.00
Stan's Corner	gas	\$	154.72
Mary Schmidt	labor	\$	45.00
Sanford Health	testing	\$	<u>35.00</u>
	Total	\$	16,609.08

Revenues/Expenditures November 2018

Electric	\$	144,363.35	\$	100,179.90
Water	\$	21,107.91	\$	25,889.10
Gas	\$	<u>113,630.50</u>	\$	<u>69,047.33</u>
	\$	279,101.76	\$	195,116.33