

Lake Park Municipal Utilities
Regular Meeting
November 16, 2022

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met November 16, 2022 - 5:30PM at 217 Market Street, Lake Park, IA. Board Members present: Zahren, O'Neill, Morris, Hibma, Lemker. Others present: Marie Matthiesen, Linda Treharne, Todd Doeden, Carol Sporrer, Arvin Druvenga, Matt Carstensen, Seth Hellinga.

Bills of necessity reviewed by Zahren.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Hibma/Zahren to approve the consent agenda which includes minutes for regular meeting on 10/19/2022; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; review accounts receivable aging report, review budget category report - all ayes; motion carried.

*Electric report not available * Water report not available*

*Gas report by Doeden *City Administer report provided by Matthiesen*

After discussion motion by O'Neill/Morris to approve a 50% new business gas and electric utility rebate for Lakeside Market located at 102 Market Street for one year – all ayes; motion carried.

Druvenga and Sporrer, representing Winther, Stave & Co., was in attendance to inform the board of findings and to answer any questions concerning the audit performed for FY21/22. Motion by Zahren/O'Neill to approve the FY21/22 audit – all ayes; motion carried.

Motion by O'Neill/Morris to approve a one-year lease ending November 30th, 2023, with Ashely Hibma, Water Tower Boutique for the property at 219 Market Street effective December 1st, 2022 – all ayes; Hibma abstained, she leases the building from Lake Park Utilities; motion carried.

After discussion, all agreed Osceola Rural Water within city limits to be tabled until next regular meeting.

Motion by Zahren/O'Neill to contribute \$500 to Lake Park Historical Society's annual Christmas lighting contest – all ayes; motion carried.

Motion by Zahren/Morris to adjourn at 6:25PM – all ayes.

Tony Lemker, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 11/16/2022.

| <u>Payee</u> | <u>Description</u> | | |
|----------------------------|----------------------------|----|-------------------|
| Alliant | TBS station | \$ | 20.76 |
| Bomgaars | supplies | \$ | 252.66 |
| Century Link | telephone | \$ | 530.77 |
| Card Service | supplies/clothing | \$ | 466.80 |
| City of Lake Park | Sewer/Trash | \$ | 70,904.52 |
| City of Lake Park | In Lieu of Taxes | \$ | 5,673.76 |
| City of Lake Park | administrator/internet | \$ | 4,198.31 |
| Clayton Energy | reservation/commodity/PEFA | \$ | 24,164.34 |
| Cooperative Energy | truck gas | \$ | 755.92 |
| Cooperative Farmers | supplies | \$ | 52.99 |
| EFTPS-941 | payroll taxes | \$ | 7,807.67 |
| Fick's Ace Hardware | supplies | \$ | 2.07 |
| Heartland Locksmithing | locks | \$ | 2,061.76 |
| IPERS | retirement | \$ | 4,568.48 |
| IRWA | dues | \$ | 275.00 |
| IGL Teleconnect | internet | \$ | 140.00 |
| Lake Park Development Corp | annual grant | \$ | 40,859.27 |
| LPMU | health insurance | \$ | 550.00 |
| MRES | WAPA/S-1/dues | \$ | 48,348.73 |
| Osceola Water | purchase water | \$ | 7,822.91 |
| PMUG | dues | \$ | 50.00 |
| Treasurer State of IA | sales tax | \$ | 4,583.18 |
| Treasurer State of IA | withholding | \$ | 1,053.00 |
| US Cellular | cell phones | \$ | 185.52 |
| Wellmark Blue Cross | health insurance | \$ | 7,075.92 |
| | Total | \$ | 232,404.34 |

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 11/16/2022.

| <u>Payee</u> | <u>Description</u> | | |
|---------------------------------|--------------------|----|------------------|
| Benchmark Const. | repairs | \$ | 5,290.00 |
| Border States | supplies | \$ | 7,201.27 |
| Carstensen Meat & Grocery | supplies | \$ | 125.51 |
| Consumers | supplies | \$ | 14.22 |
| Core & Main | supplies | \$ | 712.65 |
| Culligan | water | \$ | 37.50 |
| Dakota Diggers & Tool | repairs | \$ | 105.31 |
| Dickinson County News | legals | \$ | 77.22 |
| Echo | supplies | \$ | 6,006.56 |
| Energy Economics Inc | supplies | \$ | 124.30 |
| Heiman, Inc | maintenance | \$ | 50.00 |
| Ia. Utility Board | assessment | \$ | 762.00 |
| IA. One Call | locates | \$ | 28.80 |
| IRBY | supplies | \$ | 28.98 |
| Lake Park Auto Parts | supplies | \$ | 71.55 |
| Matheson | rent | \$ | 57.21 |
| Murphy Electric | labor | \$ | 6,638.30 |
| One Office Solution | maint. copier | \$ | 43.16 |
| Plumb Supply | supplies | \$ | 193.46 |
| Radcliffe Directional Drilling | boring | \$ | 29,464.72 |
| Sanford Health Occupational Med | testing | \$ | 35.00 |
| Schmidt, Mary | labor | \$ | 45.00 |
| State Hygienic | testing | \$ | 54.00 |
| Titan Machinery | supplies | \$ | 3.85 |
| Vector | insurance | \$ | 459.45 |
| Wesco Distribution | supplies | \$ | 625.95 |
| | Total | \$ | 58,255.97 |

Revenues/Expenditures October 2022

| | | | | |
|----------|----|------------|----|--------------|
| Electric | \$ | 137,374.78 | \$ | (129,491.56) |
| Water | \$ | 29,304.00 | \$ | (26,206.59) |

| | | | | |
|-----|----|------------------|----|--------------------|
| Gas | \$ | <u>68,353.85</u> | \$ | <u>(60,344.86)</u> |
| | \$ | 235,032.63 | \$ | (216,043.01) |