

Lake Park Municipal Utilities
Regular Meeting
January 23, 2023

These are the minutes for the regular meeting, pending approval, for the Lake Park Municipal Utilities Board of Trustees, who met January 23, 2023 - 5:30PM at 217 Market Street, Lake Park, IA. Board Members present: Zahren, Morris, Hibma, Lemker. Absent: O'Neill. Others present: Marie Matthiesen, Linda Treharne, Matt Carstensen, Tim Moerman, Jeremy Rasche, Kevin Henningsen.

Bills of necessity reviewed by Zahren.

The regular meeting was called to order by Lemker at 5:30PM.

Motion by Zahren/Morris to approve the consent agenda which includes minutes for regular meeting on 12/21/2022; review and approval of bills; review cash asset accounts; approve regular agenda; review payroll summary report; review bank statement reconciliation report; review accounts receivable aging report, review budget category report - all ayes; motion carried.

*Electric report by Henningsen * Water report not available*

*Gas report provided by Doeden *City Administer report provided by Matthiesen*

Moerman was in attendance to review the boards responses to the strategic planning questionnaire, he will compile all the information he has collected and provide a report.

Osceola Rural Water within city limits to be tabled until next regular meeting.

Motion by Lemker/Hibma to elect Zahren chairman of the board for 2023 – all ayes; motion carried. Motion by Morris/Hibma to elect O'Neill vice chairman of the board for 2023 – all ayes; motion carried.

Discussion of the appropriate employee response time and/or mileage should be when on call.

Motion by Hibma/Morris to approve a 50% new business utility rebate for Hometown Florals located at 126 Market Street for one year – all ayes; motion carried.

Motion by Zahren/Morris to approve a 50% new business utility rebate for Amber Egesdal located at 223 Market Street for one year – all ayes; motion carried.

Motion by Hibma/Zahren to approve the purchase of a new one ton Chevrolet truck with a fiberglass truck box for the electric department in the amount of \$56,603 with trade plus tax and license in the FY24 budget– all ayes; motion carried.

Motion by Morris/Hibma to adjourn at 6:20PM – all ayes.

Tony Lemker, Chairman

Linda Treharne, Secretary/Treasurer

Bills of necessity for 01/18/2023.

<u>Payee</u>	<u>Description</u>		
Alliant	TBS station	\$	20.73
Bomgaars	supplies	\$	482.19
Century Link	telephone	\$	529.75
Card Service	supplies	\$	517.06
City of Lake Park	Sewer/Trash	\$	71,704.05
City of Lake Park	In Lieu of Taxes	\$	4,191.81
City of Lake Park	administrator/internet	\$	5,970.06
Clayton Energy	reservation/commodity/PEFA	\$	69,243.39
Cooperative Energy	truck gas/fuel	\$	10,430.98
Cooperative Farmers	supplies	\$	36.69
EFTPS-941	payroll taxes	\$	8,013.37
Fick's Hardware	supplies	\$	46.19
IAMU	gas training	\$	2,900.00
IPERS	retirement	\$	4,678.82
IGL Teleconnect	internet	\$	140.00
LPMU	health insurance	\$	550.00
MRES	WAPA/S-1/dues	\$	50,185.17
Osceola Water	purchase water	\$	6,357.11
Treasurer State of IA	sales tax	\$	5,750.16
Treasurer State of IA	withholding	\$	1,091.00
US Cellular	cell phones	\$	156.46
Wellmark Blue Cross	health insurance	\$	7,075.92
Doeden, Todd	2022 Wages	\$	84,073.59
Erne, Aaron	2022 Wages	\$	50,698.56
Henningsen, Kevin	2022 Wages	\$	101,169.70
Hibma, Ashley	2022 Wages	\$	360.00
Lemker, Tony	2022 Wages	\$	500.00
Morris, Paige	2022 Wages	\$	360.00
O'Neill, Sherlock	2022 Wages	\$	330.00
Rasche, Jeremy	2022 Wages	\$	73,182.66
Treharne, Linda	2022 Wages	\$	48,516.00
Zahren, Gilbert	2022 Wages	\$	330.00
		Total	\$ 609,591.42

Bills approved by the Board of Trustees Lake Park Municipal Utilities for 01/18/2023.

<u>Payee</u>	<u>Description</u>		
Alpha Wireless	server	\$	412.69
Benchmark Const.	water leak	\$	255.00
Consumers	supplies	\$	64.18
Dickinson County News	legals	\$	75.85
G&R Controls	training	\$	822.05
Groebner	gas loop project	\$	7,823.71
Heartland Locksmith	locks	\$	35.36
Heiman, Inc	extinguishers	\$	355.00
IA. One Call	locates	\$	32.40
Lake Construction	repair street	\$	11,800.00
Locators & Supplies	supplies	\$	566.85
Lake Park Auto Parts	supplies	\$	368.33
Mr. Drain Man	maint.	\$	225.00
Matheson	rent	\$	60.93
Nebraska Power Pool	software	\$	3,520.00
One Office Solution	copier	\$	53.57
Plumb Supply	supplies	\$	236.25
Schmidt, Mary	labor	\$	45.00

State Hygienic	testing	\$	27.00
Stan's Corner	gas	\$	112.85
Titan Machinery	supplies	\$	299.95
Wesco Distribution	supplies	\$	2,558.10
Winther Stave & Co	audit	\$	<u>3,757.24</u>
	Total	\$	33,507.31

Revenues/Expenditures December 2022

Electric	\$	145,238.32	\$	(84,275.82)
Water	\$	26,719.86	\$	(19,217.98)
Gas	\$	<u>163,051.32</u>	\$	<u>(88,576.23)</u>
	\$	335,009.50	\$	(192,070.03)